

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
NOVEMBER 9th, 2022.

Present: *Mayor:* Donna Piche
Councilor: Blake Cameron
Lauriel Magnusson
Marcel Baynton-REGRETS,
Ivan Doering

Administrator: Michelle Zurakowski

** New Councilor Oath**
New Councilor Public Disclosure Statement
New Councilor SUMA
** New Councilor contact info, contact preference**

CALL TO ORDER:

The Meeting of Council was called to order by Mayor Piche at 4:31 p.m.

CONFLICT OF INTEREST DECLARATIONS: None.

APPROVAL OF AGENDA:

CAMERON/MAGNUSSON: That the agenda be approved with the addition of "Arena tender package" to new business.

198/2022

PUBLIC HEARINGS: None.
-CARRIED-

DELEGATIONS:

4:30pm -Kevin Madden/LauraMittelstead. - SUMAssure Insurance- General Information/Curling Rink.
5:00pm-Remi Martin-Curling Committee re: Curling Rink.
5:15pm- RCMP-Presence was requested- REGRETS.

PRESENTATIONS AND RECOGNITIONS: None.

NOTICE OF PROCLAMATIONS: None.

PUBLIC FORUM: None.

ADOPTION OF MINUTES:

MAGNUSSON/ CAMERON: That the minutes of the regular meetings of Council held on October 6th, 2022 and October 26th, 2022 be accepted as presented and approved.
- CARRIED –

199/2022

MATTERS ARISING FROM MINUTES: None.

CONSENT AGENDA:

-REPORTS OF EMPLOYEES, COMMITTEES, ADMINISTRATION.
-CAO Report.
-Foreman Reports

-FINANCIAL INFORMATION.

-Detailed Statement of Financial Activities.
-September/October Bank Reconciliations.

-COMMUNICATIONS.

- RCMP Report.
- Legion donation request.
- Twin Rivers minutes and agenda.
- Bylaw Enforcement Report.

-UTILITY MONTHLY OVERVIEW.

- Councillor Magnusson completed October 2022 Review.

200/2022

END OF CONSENT AGENDA.

CAMERON/DOERING That the Consent Agenda items be accepted as presented.

-CARRIED-

ACCOUNTS FOR APPROVAL.

Totalling \$49,967.51 and month end accounts totalling \$129,543.83.

201/2022

CAMERON/MAGNUSSON: That the Accounts Payable items be accepted as presented and approved.

-CARRIED-

UNFINISHED BUSINESS. None.

- Ratepayer alert system.
- Lions appreciation.
- Animal control.

NEW BUSINESS:

- Abandonment of Poll.
- Flocor quote-Neptune annual charge.
- Record Retention and Disposal- Archival Approval.
- Appendix B- Rec Board/transport Councillor/tree cutting/small equipment repairs/maintenance.
- Appendix A.
- Pound agreement.
- Insurance review 2023.-to 23rd agenda.
- Christmas lunch.
- Christmas hours.
- Arena-2022-2023 season.
- Hall- Holiday season.

MAYOR AND COUNCILLORS FORUM:

BYLAWS AND POLICIES: None.

- Council Orientation.
- Traffic Bylaw.
- Hall rental policy.
- Arena rental policy

- 202/2022 FLOOR MAGNUSSON/CAMERON: That the Town accept the annual Floor quote.
-CARRIED
- 203/2022 ARENA TENDER MAGNUSSON / CAMERON. That the arena concession tender package be accepted and advertised.
-CARRIED-
- 204/2022 ARCHIVES MAGNUSSON/ CAMERON: That the documents for archival approval list be accepted as presented.
-CARRIED-
- Councilor Doering declared a conflict of interest.
- 205/2022 APP. B MAGNUSSON/CAMERON: That Appendix B be updated with Councilor Doering appointed as Rec. board and transport member, and with Councilor Doering (I&M Sales) appointed to do town small vehicle repair/maintenance and that Councilor Baynton be appointed for town tree removal in instances a lift is needed
-CARRIED-
- 206/2022 APP. A. MAGNUSSON/CAMERON. That free hall rental to the Legion for Remembrance Day service and \$100/day clinic rental for SHA be added to Appendix A.
-CARRIED-
- 207/2022 LUNCH MAGNUSSON/CAMERON: That staff Christmas lunch be held on December 16th at 12pm at office, and that Piche and Magnusson arrange the luncheon.
-CARRIED-
- 208/2022 HOLIDAY HRS MAGNUSSON/CAMERON. That the Town office be closed from December 24th, 2022 to January 3rd, 2023 and that the Tax/Utility Rolls remain open to January 15th, 2023 for yearend payments, and that public works be off from December 24th to December 30th with on call weekly and daily hours still to be worked, December 30th and 31st hall rental and December 30th arena rental to be worked and snow/other emergency situations responded to.
-CARRIED-
- 209/2022 REC HOLIDAYS MAGNUSSON/CAMERON: That the arena and hall rentals be blocked from December 24th to January 2nd other than the 3 rentals already booked and that there be no public skating December 24th to January 2nd.
-CARRIED-
- 210/2022 C.O POLICY MAGNUSSON/CAMERON: That the Council Orientation Policy be approved as presented and adopted.
-CARRIED-
- 211/2022 HALL POLICY MAGNUSSON/CAMERON: That the Hall Rental Policy be approved as presented and adopted.
-CARRIED-

212/2022 ARENA POLICY MAGNUSSON/CAMERON: That the Arena Rental Policy be approved as presented and adopted.
-CARRIED-


ADJOURNMENT

213/2022

CAMERON: That this meeting be adjourned.
THE MEETING ADJOURNED AT 8:04 p.m.



Mayor



Administrator