

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
January 19th, 2022.

Present: *Mayor:* Donna Piche
Councillor: Denis Lavoie
Blake Cameron
Lauriel Magnusson
Administrator: Michelle Zurakowski

CALL TO ORDER:

The Meeting of Council was called to order by Mayor Piche at 4:30 p.m.

CONFLICT OF INTEREST DECLARATIONS:

APPROVAL OF AGENDA:

CAMERON/MAGNUSSON: That the agenda be approved as presented.

1/2022

-CARRIED-

PUBLIC HEARINGS:

DELEGATIONS:

PRESENTATIONS AND RECOGNITIONS:

NOTICE OF PROCLAMATIONS:

PUBLIC FORUM:

2/2022

ADOPTION OF MINUTES:

CAMERON/LAVOIE: That the minutes of the regular meeting of Council held on December 1st and December 8th, 2021 be accepted as presented and approved.
- CARRIED –

MATTERS ARISING FROM MINUTES:

CONSENT AGENDA:

-REPORTS OF EMPLOYEES, COMMITTEES, ADMINISTRATION.

- CAO Report
- Bylaw Enforcement Report
- Foreman Reports

-FINANCIAL INFORMATION.

- Yearend update.

-COMMUNICATIONS.

- SUMA Convention 2022
- Community Policing Reports.
- Twin Rivers minutes and agendas.
- Hometown advantage.
- Curling rink minutes and 2021 financial statement.

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-UTILITY MONTHLY OVERVIEW.

- Councillor Magnusson completed December review and will verify annual 2021 testing.

3/2022

END OF CONSENT AGENDA.

CAMERON/ LAVOIE: That the Consent Agenda items be accepted as presented.

-CARRIED-

ACCOUNTS FOR APPROVAL.

Totalling \$47,525.69, \$16,404.58, \$17,696.51, \$69,745.50, \$50,719.22 and \$108,988.07.

4/2022

CAMERON/MAGNUSSON: That the Accounts Payable items be accepted as presented and approved.

-CARRIED-

UNFINISHED BUSINESS.

- Reserves (inactive reserve accounts) including Conexus investment.
- Insurance.
- Western Municipal Consulting
- Compost program.-Magnusson will do a survey.
- 2022 meeting schedule update.

NEW BUSINESS:

- Public Works progression policy.
- Cybersecurity Insurance. - Council is aware that the Town has no cyber security insurance coverage.
- Town email to Sharepoint- was quoted in 2020.
- Arena overhead door
- Snow guards --shop.
- Marcel Baynton letter to Mayor and Council.
- CIF grants/programs and SPRA grants.
- Appendix A rates 2022.
- Appendix B appointments- 2022.
- Community service hours- Blanchard.
- Stove donation to senior's hall.
- Canada summer jobs 2022.
- Asset tracking software.
- PSEP traffic program grant.
- 2 Heritage grants.
- Administration bond.
- Wastewater course
- SPWA Conference
- Records for destruction.
- School arena annual rental rate.
- Arena public skating annual rate.
- Jungman email.

MAYOR AND COUNCILLORS FORUM:

BYLAWS AND POLICIES:

- Hall rental policy (Appendix A rates).
- Arena rental policy (Appendix A rates).

5/2022 WORK-OFFSITE

MAGNUSON / CAMERON. That the Town allow CAO to work off-site from home, when needed, with mayoral approval. CAO Zurakowski reminded Councilor Lavoie of his right to request a recorded vote. Councilor Lavoie requested a recorded vote. Councilors Magnuson and Cameron and Mayor Piche: FOR. Councilor Lavoie: AGAINST. -CARRIED-

6/2022 DAB/ORDERS

LAVOIE / CAMERON. That the Town retain and appoint Western Municipal Consulting Ltd. As the Town Development Appeal Board and as the board to hear bylaw order to remedy appeals.

List of Board Members for 2022-2023

- 1.Stew Demmans - Retired Lawyer
- 2.Tim Lafreniere - Retired City Planner
- 3.Mike Waschuk - Retired Saskatchewan Land Surveyor
- 4.Gordon Parkinson - Former SAMA Assessor
- 5.David Thompson - Former SAMA Assessor
- 6.Stuart Hayward - Retired Saskatchewan Land Surveyor
- 7.Wayne Adams - Former SLS and Director for ISC
- 8.Pam Malach - Former CAO
- 9.Cameron Duncan - Retired Assessor
- 10.Jeff Hutton
- 11.Barry Clark
- 12.Saumya Vaidyanathan- Secretary.

-CARRIED-

7/2022 2022 MEETINGS

MAGNUSON / CAMERON. That the 2022 Council Meeting schedule be updated and approved as presented.

-CARRIED-

8/2022 SNOWGUARD

MAGNUSON / CAMERON. That the Town install snow guards on the Shop/Fire hall roof.

-CARRIED-

9/2022 APPENDIX A

LAVOIE / CAMERON: That Appendix A rates be approved for 2022.

-CARRIED-

10/2022 APPENDIX B

MAGNUSON / CMERON: That Appendix B appointments be approved for 2022.

-CARRIED-

11/2022 COMSERVICE

MAGNUSON / CAMERON: That the Town approve the Blanchard community service request.

-CARRIED-

12/2022 STOVE

MAGNUSON/ CAMERON: That the Town approve donation of unused town stove to the Seniors Center.

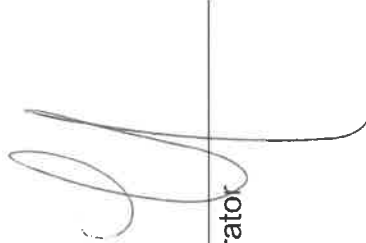
-CARRIED-

- 313/2022 CSJ MAGNUSSON / LAVOIE: That the Town apply for 2 summer students through the CSJ grant, for 8 weeks each.
-CARRIED-
- 14/2022 BOND MAGNUSSON / CAMERON: That the Town acknowledge presentation of Administration bond.
-CARRIED-
- 15/2022 WWATER MAGNUSSON / LAVOIE: That Jim Martin be approved to take the Wastewater certification course in 2022.
-CARRIED-
- 16/2022 SPWA MAGNUSSON / CAMERON: That Foreman Gehon be approved to attend the 2022 SPWA conference.
-CARRIED-
- 17/2022 REC RETENTION CAMERON/ LAVOIE: That the record for destruction schedule be approved as presented.
- 18/2022 SCHOOL RENT MAGNUSSON / LAVOIE: That the school annual arena rental fee for the 2021/2022 season be \$1750.00.
-CARRIED-
- 19/2022 HALL POLICY MAGNUSSON / LAVOIE: That the Hall rental policy be approved.
-CARRIED-
- 20/2022 ARENA POLICY MAGNUSSON / CAMERON: That the Arena rental policy be approved.

ADJOURNMENT

21/2022 CAMERON: That this meeting be adjourned.
THE MEETING ADJOURNED AT 7:02 p.m.


Mayor


Administrator