

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
February 10th, 2021.

Present: Mayor: Donna Piche
 Councillor: Denis Lavoie
 Blake Cameron
 Christopher Gamble
 Lauriel Magnusson

Administrator: Michelle Zurakowski

CALL TO ORDER:

The Regular Meeting of Council was called to order at 4:32 p.m.

PUBLIC HEARINGS:

-None.

APPROVAL OF AGENDA:

GAMBLE/ MAGNUSSON: That the agenda be approved as presented.

18/2021

-CARRIED-

DECLARATION OF PECUNIARY OR CONFLICT OF INTEREST:

-None.

PUBLIC FORUM:

-None.

DELEGATIONS:

-None.

ADOPTION OF MINUTES:

CAMERON/ MAGNUSSON: That the minutes of the regular meeting of Council for January 26th, 2021 be accepted as presented and approved.

19/2021

- CARRIED -

MATTERS ARISING FROM THE MINUTES:

-None.

REPORTS OF EMPLOYEES, COMMITTEES, ADMINISTRATION:

- CAO Report.
- Foreman Report.

FINANCIAL INFORMATION:

- January Bank Reconciliations.

COMMUNICATIONS:

- SAMA Annual meeting.
- SUMASSURE Annual meeting.
- Stars donation request.
- Satellite Health Clinic.

20/2021

UTILITY MONTHLY OVERVIEW:

-2020 and January 2021 Completed.

GAMBLE/ LAVOIE: That the Consent Agenda items be accepted as presented.

-CARRIED-

21/2021

ACCOUNTS FOR APPROVAL:

Totalling \$39,579.76 and \$7,952.81.

GAMBLE. / LAVOIE.: That the Accounts Payable items be accepted as presented and approved.

-CARRIED-

UNFINISHED BUSINESS:

- Silversmith data asset tracking software.
- Staff Harassment.
- Slough/ water well leak complaint update.
- 2019 AVR write-off.
- Traffic safety grant.
- Town cameras
- Alert system. - next meeting.
- Quarterly equipment usage form.

NEW BUSINESS:

- Appendix B 2021 revisions including assessment appeal board appointment.-appeal appointment to next meeting.
- LED town sign license expiry- \$1000.00/5 year term.
- Letter of support- lower Hudson house.
- Appendix A 2021/rates/remuneration.
- Foreman holiday request.
- SPI SCBA rental quotes.
- Account transfers to reserves/Conexus main/fire/other and investments discussion.- next agenda.
- Tree trimming/chipping discussion.-next agenda.
- Council missed meeting resolution.
- Abco Elevator.
- Sewer permit.
- Sand spreader.
- Record retention destruction document submission.
- Computer microphone.
- Maps.

BYLAWS AND POLICIES:

- Snow Bylaw.
- Manage Vehicle Weights Bylaw.
- Fixed farm agreement.
- Noise Bylaw.
- Land Lease Bylaw.
- Assessment Appeal Bylaw.

- 22/2021 STARS CAMERON / GAMBLE: That the Town donate \$50.00 to STARS.
-CARRIED-
- 23/2021 WELL LINE GAMBLE / MAGNUSSON. That the Town advise the well line complainant that there has been no sign of a well line leak and that this matter is now closed.
-CARRIED-
- 24/2021 A/R CAMERON. / MAGNUSSON. That, Re: 2019 accounts receivable, the amount of \$106.00 be written off as uncollectable.
-CARRIED-
- 25/2021 GRANT CAMERON / MAGNUSSON: That the Town discontinue the SGI Traffic grant application at this time.
-CARRIED-
- 26/2021 APP B CAMERON/GAMBLE: That Appendix B be approved as presented.
-CARRIED-
- 27/2021 LED SIGN LAVOIE; / GAMBLE. That the town renew the LED sign 5 year license.
-CARRIED-
- 28//2021 HUDSON HOUSE MAGNUSSON; / CAMERON: That the town send a letter of support to Hudson House, supporting designating the site as a Provincial heritage site.
-CARRIED-
- Mayor Piche called the meeting In Camera at 6pm. CAO left the premises.
-Mayor Piche closed the In Camera session at 6:15pm. CAO returned.
- 29/2021 APPENDIX A. MAGNUSSON: / CAMERON: That Appendix A be approved for 2021.
-CARRIED-
- 30/2021 HOLIDAYS GAMBLE: / MAGNUSSON: That, as the Foreman has worked for the town for 25 years, he be given 6 weeks holidays beginning in 2021.
-CARRIED-
- 31/2021 SCBA LAVOIE/MAGNUSSON. : That the Town purchase a reconditioned SCBA for public works from bunker fire safety.
-CARRIED-
- 32/2021 MEETINGS LAVOIE/MAGNUSSON: That the Town waive the requirement for a Councilor to have their Council position revoked after missing 3 consecutive meetings if the meetings are missed due to work related issues and if the CAO is advised of the absence.
-CARRIED -
- 33/2021 RETENTION CAMERON/MAGNUSSON. : That the Town approve the record retention destruction list as presented as per the town record retention bylaw.

34/2021 MICROPHONE

CAMERON/MAGNUSSON. : That the Town approve the purchase of a microphone headset for the office to assist with online meetings.

35/2021 MAPPING


CAMERON/MAGNUSSON. : That the Town approve map updates by Prairie Mapping, including base map, basic and detailed water and sewer applications and that the town move forward in future from this starting point.

ADJOURNMENT

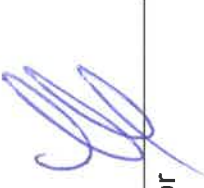
36/2021

MAGNUSSON: That this meeting be adjourned.

THE MEETING ADJOURNED AT 7:15 p.m.



Mayor



Administrator