

**TOWN OF DUCK LAKE**  
**REGULAR MEETING OF COUNCIL**  
**HELD IN COUNCIL CHAMBERS ON**  
**December 8th, 2021.**

Present: *Mayor:* Donna Piche  
*Councillor:* Denis Lavoie  
Blake Cameron  
Lauriel Magnusson  
Administrator: Michelle Zurakowski

**CALL TO ORDER:**

The Meeting of Council was called to order by Mayor Piche at 4:32 p.m.

**CONFLICT OF INTEREST DECLARATIONS:**

**APPROVAL OF AGENDA:**

CAMERON/MAGNUSSON: That the agenda be approved as presented.

301/2021

-CARRIED-

**PUBLIC HEARINGS:**

**DELEGATIONS:**

-Garnet Eyahpaise re: Blackhawks, Economic Development, Service agreements. –Regrets.

**PRESENTATIONS AND RECOGNITIONS:**

**NOTICE OF PROCLAMATIONS:**

**PUBLIC FORUM:**

**ADOPTION OF MINUTES:**

CAMERON/MAGNUSSON: That the minutes of the regular meeting of Council held on November 10th, 2021 be accepted as presented and approved.

302/2021

- CARRIED –

**MATTERS ARISING FROM MINUTES:**

**CONSENT AGENDA:**

**-REPORTS OF EMPLOYEES, COMMITTEES, ADMINISTRATION.**

- CAO Report
- Bylaw Enforcement Report
- Foreman Reports

\*\*Note: Foreman weekly reports acceptable with a monthly report needed only for any other business not reported in the weekly reports. \*\*

**-FINANCIAL INFORMATION.**

- November bank recs.

**-COMMUNICATIONS.**

- SUMA benefits 2022
- Grant Thornton letter.
- Building standards letter.
- Wagner Hall Inspection
- SUMA president resignation.

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**-UTILITY MONTHLY OVERVIEW.**

- Councilor Magnusson completed November review and will verify annual testing.

303/2021

**END OF CONSENT AGENDA.**

CAMERON/ LAVOIE: That the Consent Agenda items be accepted as presented.

-CARRIED-

**ACCOUNTS FOR APPROVAL.**

Totalling \$69,745.50 and \$16,404.58.

304/2021

LAVOIE/MAGNUSSON: That the Accounts Payable items be accepted as presented and approved.

-CARRIED-

**UNFINISHED BUSINESS.**

- GL/AP rebuild.
- Reserves (inactive reserve accounts).
- Insurance.
- Landfill discussion.

**NEW BUSINESS:**

- Hall roof tin tender.
- MRS Grant Declaration of eligibility.
- Christmas discussion.
- Staff bonus
- Wage reviews.
- EI 5/12<sup>th</sup> remuneration.
- Council Remuneration 2021
- Regular meetings of Council schedule- 2022.
- Waterworks compliance inspection.
- Wastewater/Lagoon compliance inspection.
- Epp/Blanchard utility meters.
- Jungman utility meter.
- Western Municipal Consulting.
- Conexus investment –December 18<sup>th</sup> renewal.
- Outstanding utility discussion.-calls/doorknockers.
- Utility curb stop discussion.
- Exceptional water billing policy.
- Beardys letter of support request.
- FCM Membership Renewal
- UMAAS Membership Renewal
- By- election nomination day- 5<sup>th</sup> Wednesday before Election Day.

**MAYOR AND COUNCILLORS FORUM:**

**BYLAWS AND POLICIES:**

- Hall rental policy (Appendix A rates).
- Arena rental policy (Appendix A rates).

305/2021 LANDFILL MAGNUSSON / CAMERON. That the Town do a change order on the ICIP landfill grant to only decommission Cell C, get a quote from Tetratrec to submit a second ICIP application to decommission historical cells B and A, and investigate loan/debenture options for landfill decommissioning.  
-CARRIED-

306/2021 TIN TENDER MAGNUSSON / CAMERON. That the Town accept the tin tender submitted by Bruce Jantzen for \$15.00 per tin sheet.  
-CARRIED-

307/2021 MSRG DEC. LAVOIE / CAMERON. The Council of the Town of Duck Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and;

That we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.  
-CARRIED-

308/2021 CHRISTMAS MAGNUSSON / CAMERON. That the Town provide pizza to the staff and any Council members that wish to attend on December 20<sup>th</sup>, 2021, for the 2021 Christmas meal.  
-CARRIED-

\*\*Council went In Camera and CAO Zurakowski left the meeting at 5:38pm\*\*  
\*\*Council reconvened the regular meeting and CAO returned at 5:45pm\*\*

309/2021 BONUS MAGNUSSON / CAMERON: That a \$100.00 bonus be given to all Town staff.  
-CARRIED-

310/2021 WAGE REVIEW MAGNUSSON / LAVOIE: That a 1.5% cost of living increase be given to all Town staff for 2022.  
-CARRIED-

311/2021 EI REBATE MAGNUSSON / LAVOIE: That the 2021 5/12<sup>th</sup> EI rebate required to be forwarded to Town employees be paid by check.  
-CARRIED-

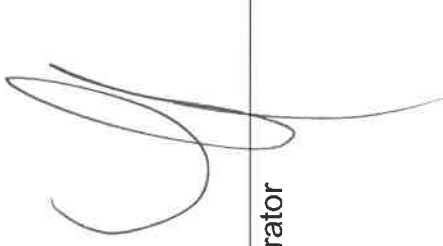
312/2021 COUNCIL PAY LAVOIE / CAMERON: That all 2021 Council remuneration be paid out.  
-CARRIED-

- 313/2021 MEETINGS 2022 MAGNUSSON / CAMERON: That the 2022 meeting schedule be approved as presented and that schedule be posted at office and on website.  
-CARRIED-
- 314/2021 METERS MAGNUSSON / CAMERON: That account #81 and #31 meter readings be adjusted as per calculations presented due to meter replacements.  
-CARRIED-
- 315/2021 METER MAGNUSSON / CAMERON: That Jungman meter reading be adjusted as per calculations presented due to estimate reads.  
-CARRIED-
- 316/2021 INVESTMENT MAGNUSSON / CAMERON: That the Conexus investment due December 18<sup>th</sup> be moved to a variable account until early 2022, at which time Council will decide the best way to use the funds.  
-CARRIED-
- 317/2021 O/S UTILITIES MAGNUSSON / LAVOIE: That, as per the Waterworks Maintenance Bylaw, doorknockers be discontinued for outstanding accounts due for disconnection, and that a letter insert be sent in January utility billing to inform all account holders.
- 318/2021 CURBSTOP MAGNUSSON / LAVOIE: That a letter be sent to properties that have paved over, or otherwise barred access to utility curb stops.  
-CARRIED-
- 319/2021 EXCEP. BILL MAGNUSSON / CAMERON: That the Exceptional Billing policy be used for the September billing of account #660100 due to a water leak, and that once account has been adjusted, there be a 30 day period allowed before disconnection.  
-CARRIED-
- 320/2021 SUPPORT MAGNUSSON / CAMERON: That Council provide a letter Of support to Beardy's and Okemasis' Cree Nation regarding their treatment/detox center initiative, as requested.  
-CARRIED-
- 321/2021 FCM MAGNUSSON / LAVOIE: That the Town continue FCM membership in 2022.  
-CARRIED-
- 322/2021 UMAAS MAGNUSSON / CAMERON: That the Town continue the CAO UMAAS membership for 2022.  
-CARRIED-
- 323/2021 NOM. DAY MAGNUSSON / CAMERON: That Council acknowledge March 16<sup>th</sup>, 2022 as By-election nomination day.  
-CARRIED-
- 324/2021 APP.A MAGNUSSON / CAMERON: That Appendix A recreational facility rental rates be updated to conform to the new rental policies.  
-CARRIED-

**ADJOURNMENT**

CAMERON: That this meeting be adjourned.  
THE MEETING ADJOURNED AT 7:00 p.m.

  
Mayor

  
Administrator