

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
DECEMBER 14th, 2022.

Present: *Mayor:* Donna Piche
Councilor: Marcel Baynton
Blake Cameron-REGRETS.
Lauriel Magnusson
Ivan Doering

Administrator: Michelle Zurakowski

CALL TO ORDER:

The Meeting of Council was called to order by Mayor Piche at 4:30 p.m.

CONFLICT OF INTEREST DECLARATIONS: None.

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APPROVAL OF AGENDA:

MAGNUSSON/DOERING: That the agenda be approved as presented.

-CARRIED-

PUBLIC HEARINGS: None.

DELEGATIONS: None.

PRESENTATIONS AND RECOGNITIONS: None.

NOTICE OF PROCLAMATIONS: None.

PUBLIC FORUM: None.

ADOPTION OF MINUTES:

226/2022

MAGNUSSON/ BAYNTON: That the minutes of the regular meetings of Council held on November 9th, 2022 and November 23rd, 2022 be accepted as presented and approved.
- CARRIED -

MATTERS ARISING FROM MINUTES: None.

CONSENT AGENDA:

-REPORTS OF EMPLOYEES, COMMITTEES,

ADMINISTRATION.

-CAO Report

-Foreman Reports.

-FINANCIAL INFORMATION.

-Detailed Statement of Financial Activities.

-November Bank Reconciliations.

-COMMUNICATIONS.

-SUMA benefit rates 2023.

-RCMP reports.

-Bylaw Enforcement Report.

-Twin Rivers meeting/agenda.

-UTILITY MONTHLY OVERVIEW.

- Councilor Magnusson completed November 2022 Review.

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END OF CONSENT AGENDA.

MAGNUSSON/DOERING That the Consent Agenda items be accepted as presented.

-CARRIED-

ACCOUNTS FOR APPROVAL:

Totalling \$99,400.09, \$12,244.87 and \$8,815.68.

2228/2022

MAGNUSSON/BAYNTON: That the Accounts Payable items be accepted as presented and approved.

-CARRIED-

UNFINISHED BUSINESS:

- Curling Rink.-contents value/contents removed and storage/utility cut-off/ demo/lobby.
- Pound agreement.
- contents storage re: bylaw enforcement.
- Insurance-2023.

NEW BUSINESS:

- Hall cleaning- tabled to Jan 11 meeting.
- Sarcan- tabled to Jan 11 meeting.
- Sportsground building rentals/Arena aluminum boards storage.
- CSO-tabled to Jan 11 meeting.
- 2023 Council appointments. (Appendix B).
- 2023 General rates/info. Including Council remuneration. (Appendix A). - tabled to Jan 11 meeting.
- Transfer Station hours.
- Annual MRS declaration.
- Suma sector meeting/MLDP and Suma Convention. - tabled to Jan 11 meeting.
- Canada Summer Jobs 2023.
- SPWA conference-2023.
- 2023 meeting schedule.
- Agreements for Council appointments. - tabled to Jan 11 meeting.
- Sasktel lot sale proposal. - tabled to Jan 11 meeting.
- Courageous K9 advertising request.
- Council training.-tabled to Jan 11 meeting.
- Council behaviour.
- Employee reviews/Wage reviews/Annual Bonus review.

MAYOR AND COUNCILLORS FORUM:

BYLAWS AND POLICIES:

- Hall rental policy.
- Building Bylaw.-tabled to January 11th meeting.
- OCP.-tabled to January 11th meeting.

- 229/2022 CURLING RINK MAGNUSON/DOERING: That the Town will insure contents at storage location of curling clubs choice. All contents must be removed from the curling rink by December 31, 2022 while following all guidelines previously provided as outlined by the structural engineer, and all utilities must be cutoff by December 31st, 2022.
-CARRIED-
- 230/2022 POUND MAGNUSON/DOERING: That the Town accept and enter into the service agreement for animal impoundment services with the Town of Rosthern.
-CARRIED-
- 231/2022 STORAGE MAGNUSON/BAYNTON: That the nuisance bylaw be modified to include, within the order to remedy orders, that the contractor will arrange for storage of items for 30 days and that the cost of storage will be included in the contractor fees to the town.
-CARRIED-
- 232/2022 2023 INSURANCE MAGNUSON/DOERING: That the Town modify SUMAssure Insurance by removing all insurance from curling rink building other than liability and that the insurance SUMAssure schedules are approved as presented.
-CARRIED-
- 233/2022 2023 INSURANCE DOERING/BAYNTON: That the Insurance deductible be raised to \$10,000.00
-DEFEATED-
- 234/2022 SPGROUND MAGNUSON/BAYNTON: That, for the next 6 months, the sportsground building not be available to rent due to municipal storage.
-CARRIED-
- 235/2022 APP B MAGNUSON/DOERING: That Appendix B be approved as presented for 2023 appointments, with municipal enforcement appeal board added with Western Municipal Consulting.
-CARRIED-
- 236/2022 TR. STATION BAYNTON/MAGNUSON: That transfer station be open only once a month during winter hours, date being set at public works discretion.
-CARRIED-
- 237/2022 MRS. DEC. MAGNUSON/DOERING: That, as per page 10 of the sample resolution re: MRS, that the administrator is authorized to sign declaration of eligibility and submit to the Ministry of Government Relations.
The Council of the Town of Duck Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant: • Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations; • *Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations • In Good Standing with respect to the reporting and remittance of Education Property Taxes; • Adoption of a Council Procedures Bylaw; • Adoption of an Employee Code of Conduct; and • All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
-CARRIED-

Mayor Piche called a 5 minute recess at 7:13pm.
Mayor Piche called the meeting back in session at 7:18pm.

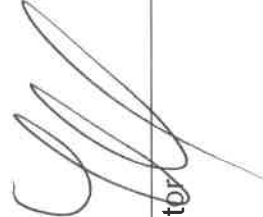
- 238/2022 2023 CSJ
MAGNUSON/BAYNTON: That the Town apply for 2 summer students with the CSJ grant, for 8 weeks each, with pay of minimum wage.
-CARRIED-
- 239/2022 2023 SPWA
BAYNTON/MAGNUSON: That Foreman VonEschen attend 2023 SPWA conference.
-CARRIED-
- 240/2022 2023 MEETINGS
MAGNUSON/DOERING: That 2023 Council meetings shall be the 2nd and 4th Wednesday of the month with the exceptions of January, July, August and December, where only 1 meeting will be held.
-CARRIED-
- Mayor Piche called the meeting "In Camera" at 8:22pm and advised CAO to leave meeting. CAO left meeting.
Mayor Piche called meeting back to regular session at 8:58pm. CAO returned to meeting.
- 241/2022 2023 BONUS
MAGNUSON/DOERING: That all staff receive \$100.00 bonus from the town.
-CARRIED-
- 242/2022 2023 POLICY
MAGNUSON/BAYNTON: That the Town approve Belle-a-Drome Hall Rental Agreement as presented regarding keys.
-CARRIED-

ADJOURNMENT

243/2022

BAYNTON: That this meeting be adjourned.
THE MEETING ADJOURNED AT 9:04 p.m.


Mayor


Administrator