

**TOWN OF DUCK LAKE**  
**REGULAR MEETING OF COUNCIL**  
**HELD IN COUNCIL CHAMBERS ON**  
**December 9th, 2020.**

Present: *Mayor:* Donna Piche  
*Councillor:* Denis Lavoie  
Blake Cameron  
Christopher Gamble- REGRETS  
Lauriel Magnusson

Administrator: Michelle Zurakowski

**CALL TO ORDER:**

The Regular Meeting of Council was called to order at 4:30 p.m.

**PUBLIC HEARINGS:**

-None.

**APPROVAL OF AGENDA:**

333/2020 LAVOIE/ MAGNUSSON: That the agenda be approved with the following addition to new business; Notary Public Renewal, and with adding a second Accounts Payable Batch for \$28,568.08.

-CARRIED-

**DECLARATION OF PECUNIARY OR CONFLICT OF**

**INTEREST:**

-None.

**PUBLIC FORUM:**

-None.

**DELEGATIONS:**

-None.

**ADOPTION OF MINUTES:**

334/2020 CAMERON. /LAVOIE: That the minutes of the regular meeting of Council for November 18th, 2020 be accepted as presented and approved.

- CARRIED --

**MATTERS ARISING FROM THE MINUTES:**

-Confirm all Public Disclosures received.

**CONSENT AGENDA:**

**REPORTS OF EMPLOYEES, COMMITTEES,**

**ADMINISTRATION:**

- CAO Report.
- Foreman Report.

**FINANCIAL INFORMATION:**

-None.

**COMMUNICATIONS:**

- SUMA benefits- 2021.
- Ministry of Government Relations new Council letter.
- SARM/MoS(SUMA) letters.
- Lakeland zoom meeting.
- Imperial Oil site
- Curling rink meeting minutes
- Kids in motion.

335/2020

MAGNUSSON/ LAVOIE: That the Consent Agenda items be accepted as presented.

-CARRIED-

**ACCOUNTS FOR APPROVAL:**

Totalling \$66,481.83 and \$28,568.08.

336/2020

CAMERON. / LAVOIE.: That the Accounts Payable items be accepted as presented and approved.

-CARRIED-

**UNFINISHED BUSINESS:**

- Roll #1 update.
- Goodwill Manor appointment.
- Appendix B
- staff/ Council luncheon.
- Municipalities of Saskatchewan virtual convention-2021.
- 765 1<sup>st</sup> Avenue South sewer
- ATAP Operation and Maintenance Manuals.

**NEW BUSINESS:**

- Utility monthly water/sewer overview.
- Radon gas.
- NorSask Board Services for assessment appeals.
- 2020 vacation pay
- 24<sup>th</sup> hours of operation
- Roll #1 writeoff- \$265.58 municipal/School \$42.38.
- 2021 meeting schedule
- Sask. Public Safety Agency- Agreement/Information package.
- Fire reports-Town/RM/Chief
- Hach Training
- FCM membership
- Records destruction
- Conexus line of credit/credit card
- Twin Rivers CSO training.
- 2021 Immunization clinics-Belladrome

**BYLAWS AND POLICIES:**

- Snow Bylaw.
- Asset Management Policy and Strategy
- Water Management Bylaw
- Sewer Backup Policy
- Sewer and Water Repair Policy

- 337/2020 NOTARY  
CAMERON / LAVOIE: That the Town pay for Administration renewals of Notary Public and Commissioner of Oaths.  
-CARRIED-
- 338/2020 G.MANOR  
CAMERON / MAGNUSSON. That the Town rescind resolution #323/20 and approve new Appendix B with Denis Lavoie as Goodwill Manor Council representative.  
-CARRIED-
- 339/2020 SUMA  
CAMERON. / LAVOIE. That the Donna Piche and Lauriel Magnusson attend the 2021 SUMA convention.  
-CARRIED-
- 340/2020 VAC.PAY  
CAMERON / MAGNUSSON: That the Town allow carryover of 1 week of 2020 vacation pay and payout all remaining.  
-CARRIED-
- 341/2020 24<sup>th</sup> HOURS  
CAMERON/MAGNUSSON: That the Town close office at noon December 24<sup>th</sup>, 2020.  
-CARRIED-
- 42/2020 ROLL #1  
CAMERON; / MAGNUSSON. That the Town write off current municipal tax of \$265.58 on Roll #1 and pay the current school tax of \$42.38 as per the Tax Enforcement Act.  
-CARRIED-
- 343/2020 MEETINGS  
MAGNUSSON; / LAVOIE: That the Town set 2021 Regular Meetings at the Belladrome every 2<sup>nd</sup> Wednesday of each month at 4:30pm.  
-CARRIED-
- 344/2020 SPSA  
MAGNUSSON: / CAMERON: That the Town enter into the agreement with SPSA for dispatch services.  
-CARRIED-
- 345/2020 FCM  
CAMERON: / LAVOIE: That the Town renew the 2021 FCM membership.  
-CARRIED-
- 46/2020 RECORDS  
CAMERON/MAGNUSSON. : That the Town accept and approve the list of records for destruction as presented, as per the Record Retention Bylaw.  
-CARRIED-
- 347/2020 CLINICS  
CAMERON/MAGNUSSON: That the Town approve the 3 2021 health clinics at the Belladrome as presented with the same charges as 2020.  
-CARRIED –
- 348/2020 POLICY  
CAMERON/LAVOIE. : That the Town approve the Asset Management Policy and Strategy as presented.  
-CARRIED-

349/2020 BYLAW 2020-16 CAMERON/MAGNUSSON: That BYLAW #2020-16, a Water Management Bylaw, be given a first reading at this meeting and be approved as read.

-CARRIED-

350/2020 BYLAW 2020-16 CAMERON/ MAGNUSSON: That BYLAW #2020-16, a Water Management Bylaw, be given a second reading at this meeting and be approved as read.

-CARRIED-

351/2020 BYLAW 2020-16 CAMERON/ MAGNUSSON: That BYLAW #2020-16, a Water Management Bylaw, be given a third and final reading at this meeting

-CARRIED-

352/2020 BYLAW 2020-16 CAMERON/ MAGNUSSON: That BYLAW #2020-16, a Water Management Bylaw, be given a third and final reading at this meeting and be approved as read.

-CARRIED-

53/2020 POLICY CAMERON/MAGNUSSON. : That the Town approve the Sewer Backup Policy as presented.

-CARRIED-

354/2020 POLICY MAGNUSSON/LAVOIE. : That the Town approve the Water and Sewer Line Repair policy as presented.


-CARRIED-

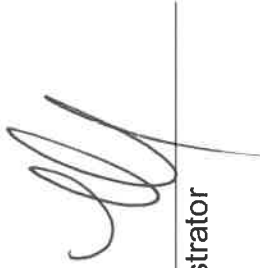
**ADJOURNMENT**

346/2020

CAMERON: That this meeting be adjourned.

THE MEETING ADJOURNED AT 7:45 p.m.

  
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Mayor

  
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Administrator