

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
April 14th, 2021.

Present: *Mayor:* Donna Piche
Councillor: Denis Lavoie
Blake Cameron
Christopher Gamble
Lauriel Magnusson

Administrator: Michelle Zurakowski

CALL TO ORDER:

The Regular Meeting of Council was called to order by Mayor Piche at 4:36 p.m.

PUBLIC HEARINGS:

-None.

APPROVAL OF AGENDA:

MAGNUSSON/CAMERON: That the agenda be approved with the addition of “summer students” and “town volunteer cleanup” to new business.

58/2021

-CARRIED-

DECLARATION OF PECUNIARY OR CONFLICT OF INTEREST:

-None. RCMP cancellation.

PUBLIC FORUM:

-None.

DELEGATIONS:

-None.

ADOPTION OF MINUTES:

MAGNUSSON/GAMBLE: That the minutes of the regular meeting of Council held on March 10th, 2021 and the minutes of budget meeting held on March 31st,2021 be accepted as presented and approved.

59/2021

- CARRIED –

MATTERS ARISING FROM THE MINUTES:

-None.

CONSENT AGENDA:

REPORTS OF EMPLOYEES, COMMITTEES,

ADMINISTRATION:

- CAO Report.
- Foreman Report. (Operator checklists).
- Lavoie transport report – no report.

FINANCIAL INFORMATION:

COMMUNICATIONS:

- Police reports
- SCC minutes.

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- Saskenergy.
- Saskpower relief submissions.
- SUMA Sector meetings.
- TR Bylaw enforcement officer resignation.

UTILITY MONTHLY OVERVIEW:

-March 2021 review completed by Councilor Magnusson.

60/2021

CAMERON/ LAVOIE: That the Consent Agenda items be accepted as presented.

-CARRIED-

ACCOUNTS FOR APPROVAL:

Totalling \$50,870.72 and \$16,983.41.

61/2021

GAMBLE/CAMERON: That the Accounts Payable items be accepted as presented and approved.

-CARRIED-

UNFINISHED BUSINESS:

- Appendix A remuneration.
- Saskalart.
- CAO done training and password form.
- Residents download app,
- Council decides to issue an alert unless authority transferred.
- Who issues 1st/2nd.
- Donna and Karen (job description).
- Mapping update.

NEW BUSINESS:

- CAO holiday pay contract correction.
- Pubworks contracts certification extension.
- Budget questions.
- Matthewson & Co. training options.
- Work booties.
- Foreman March 18th, 2021 letter re: DL Housing service call.
- Foreman letter re: DL housing plumbing.
- Balladrome rental plan- to next agenda.
- Goodwill Manor – 2 directors.
- Faces of Honour items.
- Housing Board- hall use.
- Sportsground rental- to next agenda.
- Yard contest.
- Sewer cleaning quotes.
- Backhoe/ Long term goals- Water/Sewer repairs/Roads.
- Asset Management update (meetings/time/ history)
- Duck Lake services provided discussion.
- 3 hr paid leave- vaccine
- Rail advance stop signs.
- Record destruction list.
- SUMA workshop May 18th- Harassment and Disputes.
- Tax enforcement Roll #286.
- LED sign- to next agenda.
- Loraas Organics- to next agenda.
- Summer students.

- Town volunteer cleanup.
- Robert vonEschen letter re: Council tour.

BYLAWS AND POLICIES:

-None.

62/2021 SWEEPER GAMBLE/LAVOIE: That the Town bring the sweeper to Northern Farm & Tire for a second opinion and quote on repairs.
-CARRIED-

-Mayor Piche called the meeting In Camera at 5:12pm. CAO left the premises.
-Mayor Piche closed the In Camera session at 5:20pm. CAO returned.

63/2021 APP.A MAGNUSSON/CAMERON: That the Town increase administrator remuneration to be in line with the 2021 UMAAS salary scale.
-CARRIED-

64/2021 EMPL. REVIEWS GAMBLE. / MAGNUSSON. That the Town change employee annual review dates to June.
-CARRIED-

65/2021 SALARY GRID MAGNUSSON/CAMERON: That the Town create a salary grid for all Town employees with the help of UMAAS and that Mayor Piche and Councilor Magnusson complete said salary grid and present to Council for approval.
-CARRIED-

66/2021 HOL. PAY MAGNUSSON/CAMERON: That the Town revise CAO contract to state holiday pay be paid at 9.62% as per labor standards.
-CARRIED-

67/2021 CONTRACT GAMBLE / MAGNUSSON. That the Town change Point 6 of the public works hiring contract to state that the Class 1 Water and Sewer certifications be completed within 2 years preferably, with the ability to extend this time frame by mutual agreement if needed.
-CARRIED-

68/2021 BUDGET GAMBLE: / MAGNUSSON: That the Town hold a budget meeting The 5th of May, 2021 at the Belladrome at 4:30pm.
-CARRIED-

69/20201 WEBINAR CAMERON:/GAMBLE: That Councilor Magnussun and Town CAO attend Matthewson and Co. strategic planning webinar April 21st, 2021.
-CARRIED-

70/2021 GW MANOR CAMERON/ MAGNUSSON: That the Town appoint Bonnie Guigon and Anne-Marie Smith to the Goodwill Manor board.
-CARRIED-

71/2021 HOUSING CAMERON/ GAMBLE: That the Duck Lake Housing Board be allowed to hold meetings at the Belladrome with the condition that all Provincial Covid protocols are followed.
-CARRIED-


- 72/2021 SP.GROUNDS CAMERON/ GAMBLE: That Sportground rental fees be set at \$750.00/ day with a \$750.00 deposit fee payable for each event and that all fees be payable before rental event.
-CARRIED-
- 73/2021 YARD CONTEST CAMERON:/GAMBLE: That the Town organize a yard contest with Councilors Magnusson, Cameron and Lavoie appointed as yard contest committee members and that the committee present contest details to Council for final approval.
-CARRIED-
- 74/2021 S.LINE CLEAN CAMERON/ LAVOIE: That the Town accept the sewer line cleaning quote from J&S Industries.
-CARRIED-
- 75/2021 RAILWAY SIGNS CAMERON/ MAGNUSSON: That the Town install stop sign ahead signs at all railway crossings under Town authority.
-CARRIED-
- 76/2021 RETENTION GAMBLE/ CAMERON: That the Town approve the record retention destruction list as presented as per the town record retention bylaw.
-CARRIED-
- 77//2021 WEBINAR MAGNUSSON / GAMBLE: That Mayor Piche and CAO attend Harassment and Disputes workshop on May 18th, 2021.
-CARRIED-
- 78//2021 TAX ENFORCE CAMERON / GAMBLE: THAT TAXervice, on behalf of the Town of Duck Lake, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:
LOT 90-BLK/PAR B-PLAN C1385 EXT 0, Title No. 147833905;
LOT 91-BLK/PAR B-PLAN C1385 EXT 0, Title No. 147834120;
LOT 92-BLK/PAR B-PLAN C1385 EXT 0, Title No. 147834164; LOT 93-BLK/PAR B-PLAN C1385 EXT 0, Title No. 147834221; LOT 94-BLK/PAR B-PLAN C1385 EXT 0, Title No. 147834276; LOT 95-BLK/PAR B-PLAN C1385 EXT 0, Title No. 147834322
-CARRIED-
- 79//2021 S.STUDENTS GAMBLE / MAGNUSSON: That, regardless of receiving the summer student grant, the Town hire two (2) summer students starting July 5th, 2021 for an 8 week period at a rate of \$12.50/hour.
-CARRIED-
- 80/2021 VOL. CLEANUP CAMERON / MAGNUSSON: That the Town organize a Council/ volunteer town cleanup day on May 1st, 2021 to do a spring clean of public property.
-CARRIED-

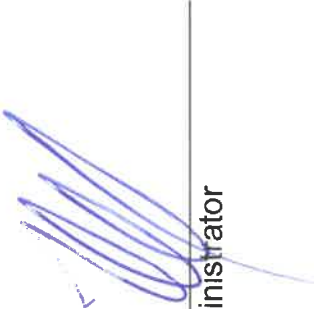
ADJOURNMENT

4/14/2021

GAMBLE: That this meeting be adjourned.

THE MEETING ADJOURNED AT 7:20 p.m.


Mayor


Administrator