



**DUCK LAKE FIRE DEPARTMENT
JUNIOR FIREFIGHTER PROGRAM
GUIDELINES**

JUNIOR FIREFIGHTER PROGRAM

-PURPOSE

Upon learning a minimum number of skills, advanced juniors can and are expected to respond to emergency calls under the supervision of senior firefighters. The jobs that junior firefighters do, free up qualified senior firefighters to perform other crucial tasks. Juniors will learn on the job and with regular training, be able to fight real fires once becoming a resident member. All training, uniforms and personal protective equipment are provided at no cost.

Being a firefighter can be a dangerous job. Strict laws exist to protect minors from the most hazardous dangers. For example, junior firefighters will never enter a burning structure or operate within the danger zone established by the IC. The Duck Lake Volunteer Fire Department takes safety very seriously and will not tolerate horseplay during training or real emergencies. It must also be recognized that during emergency conditions, a junior might be asked to complete a task prohibited by law. In this case, the junior member must take responsibility to alert the member asking, to the fact that it is prohibited.

-INTRODUCTION

The requirements to be a junior firefighter are as follows. Junior firefighters must be at least 16 years old but not older than 18 years old. They must be able to follow directions under stressful conditions. They should be in good physical condition to perform essential fire ground tasks. Juniors should be willing and able to attend at least 50% of scheduled meetings and required training. Special trainings are optional but highly encouraged. Juniors must maintain fulltime enrollment in some form of educational establishment (Public School, Private School, Home School or College). And should maintain passing grades to remain active.

The Duck Lake Fire Department is proud of its members; junior members are expected to conduct themselves in a professional manner when representing the fire department. Talking about internal fire department activities including finances and other fire departments reduces the public trust and will be dealt with appropriately.

-REQUIREMENTS

Must Complete

-Junior Firefighter Application

-Town of Duck Lake Application

-Parental Consent Form

-Criminal Record Check

Rules and Regulations

1. Junior members do not have voting privileges within the regular fire department. They may attend meetings, but might be asked to leave the room while some issues are discussed.
2. Junior members should not be at the station unsupervised, except during emergency call.
3. Only officers may talk to the media. All junior members will refer all questions regarding the fire department to the most senior officer on the scene. Juniors are expected to represent the fire department in a positive manner. It is not appropriate to discuss internal matters of the fire department or talk negatively about other fire departments.
4. Junior members DO NOT bring your friends to hang out around the fire station.
5. Any injuries occurring while on duty with the Duck Lake Volunteer Fire Department should be reported to the senior officer as soon as practical for documentation and treatment.
6. Alcohol beverages, drugs, and weapons are NOT allowed on fire department property or functions at any time.
7. Do Not respond to calls or come to the station if you are sick or under the influence of medication, drug or alcohol.
8. All juniors must report to the station for all calls. If all apparatus have responded prior to your arrival, you must stand-by at the station until either a senior member of the Duck Lake Fire Department drives them to the scene (in personal vehicle) or instructs them to drive direct to the scene. If they do not receive orders, they are to remain at the station until the department returns from the call to assist in clean-up. Juniors are NOT permitted to respond with any backup departments, Nor are they permitted to respond to ANY emergency outside of the Duck Lake coverage area.
9. UNDER NO CIRCUMSTANCES ARE JUNIORS TO GO DIRECTLY TO THE SCENE! The public might pressure you as a firefighter into entering a burning structure or to perform other tasks you are not authorized to undertake.
10. At no time is a junior member permitted to use colored light, hazard lights, honk horn or use any other warning devices while enroute.
11. All speed limits and traffic laws are to be strictly followed while responding to the station.
12. The Duck Lake Volunteer Fire Department is in no way responsible or liable for any moving violations or accidents while enroute to or from the station for a call or training.
13. Failure to abide by these rules will result in a suspension and possible expulsion from the junior program.

Training Requirements

1. Complete Level 1 training,
 - Fire Behavior
 - SCBA (Self-contained Breathing Apparatus)
 - PPE (Personal Protective Equipment)
 - First Aid

Educational Requirements

1. Enrolled in public school in good standing who meet the attendance regulations.
2. A student who maintains a cumulative grade point average (GPA) or the equivalent of the letter "C" in the core curriculum, if currently enrolled in public school or other educational agency.
3. Prohibited from participating in any fire department activities during regular school hours unless as an authorized school function.

JRFF's Members 16-18 years of age, when properly equipped with personal protective equipment, are permitted to participate in classroom and skills/hands-on training in the following areas:

1. Administration and Organization
2. Safety
3. Communications
4. Fire Behavior (shall not include "live" fire evolutions)
5. Portable Extinguishers (using a burn pan no larger than 36 x 36)
6. Personal Protective Equipment
7. Ladders (shall include the use of a ladder belt or safety harness for fall prevention)
8. Hose/Nozzles/Appliances (shall not exceed hose lines greater than 2")
9. Foam (shall not exceed hose line size greater than 2")
10. Fire Control (shall not include "live" fire evolutions)
11. Emergency Medical Care
12. Water Supply
13. Fire Prevention/Public Education
14. Building Construction
15. Pump Operations
16. Drivers Training (shall only be by a licensed driver and only on a closed cone course under direct instructor supervision)
17. Participate in organized training activities in which an adult member of the organization is present and supervising the junior member
18. All aspects of fire suppression training except interior live fire extinguishment
19. Rescue training
20. Wild land firefighting
21. Participate in support capacity for searches, rescues, wild fires, Hazmat incidents and water supply operations while under direct supervision of a senior member.

Hours of Operation Ages 16-18

1. No activity while school is in session (Unless Approved by School)
2. May attend training and meetings after 7pm but must be out of the station by 10pm.
3. No scene responses between midnight and 6am.
4. No scene responses between 1am and 6am on weekends and holidays.

5. Calls answered before the deadline MAY continue to serve the call, but they may not answer any new calls dispatched after the deadline.
6. No restrictions during school breaks.

JRFF's Shall Never:

1. Serve as the Incident Commander;
2. Participate in the place of trained personnel;
3. Engage in any activities and/or areas Immediately Dangerous to Life or Health (IDLH) as defined by the Occupational Health and Safety regulations (OH&S) involving fire or smoke conditions – (to include structure, vehicle, dumpster, wildland, liquids, gases, or rubbish fires);
4. Operate or engage in any Hazardous Materials control activities – (except for a minor fluid leak from a motor vehicle accident);
5. Operate hydraulic or power tools while on an incident scene;
6. Participate in ventilation on an incident scene; or
7. Climb ladders during incident operations to include aerial and/or ground ladders
8. Operating a radio on the emergency frequency.
9. Juniors (any age) are not permitted to perform any traffic control duties on these highways.
10. Being present at scenes involving injury or death.
11. Operations of pumps of any fire department vehicle at the scene.
12. Entering a burning structure.
13. Operating high-pressure hose lines (water, air or hydraulic) except during training.
14. Participate in operations with incidents involving paint, acid or poisons (any HAZMAT)
15. Wrecking or demolition including use of acetylene torches, cutting or crushing equipment or respond to structural collapse incidents.
16. Participate in on-scene operations of natural destruction (tornado, floods, etc.).
17. Entry into a hazardous atmosphere (including training).

RESPONDING TO CALLS ON APPARATUS

1. Junior firefighters shall don full protective bunker gear before boarding any piece of fire apparatus that is responding to a call. Juniors shall wear full protective turnout gear to all calls unless otherwise instructed by the senior officer.
2. Junior firefighter will obtain verbal permission from the officer or senior member in charge of an apparatus prior to boarding an apparatus. The officer or senior member must be willing and able to supervise the junior firefighter at all times.
3. Junior member must place their accountability tag on the ring of the apparatus you are boarding or the Safety Officer.
4. Junior firefighters shall remain in the apparatus until given instructions by the officer if no instructions are given; tell the apparatus operator you are reporting to him for assignment.
5. All instructions of the officer must be followed exactly. If you are not sure what you are doing or have been assigned something you are not permitted to do. Say so right away so your task can be clarified or someone else can be given the assignment.

JRFF's on an incident scene may assist with the following activities:

Must be under the direct supervision and control of the fire chief or a trained experienced officer over 21 years of age. Direct supervision means that the officer must be within speaking and touching distance of the junior member.

1. Accountability;
2. Hose relocation, rolling, and/or loading outside an IDLH atmosphere;
3. Exterior operations using hose lines of 2" or less and not within an IDLH atmosphere; or
4. Equipment retrieval from apparatus.
5. Attacking the fire with hose lines as part of EXTERIOR operations.
6. Setting up ladders
7. Clean up with the following conditions:
 - Must be outside the collapse zone
 - Only after the incident is declared under control by command
 - Must be "on air" if working in a fire area and trained in SCBA's
8. Salvage operations while "on air".
9. Establishing water supply.

PROBATION

1. Complete 3 months of service
2. Attend 50% of all scheduled meetings.
3. Have an understanding of the Duck Lake Volunteer Fire Department Operations and apparatus. Accountability command structure, Personal Protective Equipment, and Safety.
4. Be recommended by Department Firefighters and approved by the Chief and Deputy Fire Chief.

ACRONYMS

SOP	Standard Operating Procedure
IC	Incident command
DLFD	Duck Lake Fire Department
FF	Firefighter
JRFF	Junior Firefighter
IDLH	Immediately Dangerous to Life or Health
PPE	Personal Protective Equipment
SCBA	Self-contained Breathing Apparatus
OH&S	Occupational Health and Safety