



Town of Duck Lake-Rink Rental

CONTACT INFORMATION			
Organization:		Non-Profit Incorporation #:	
Mailing Address: (include city, province, & postal code)			
ORGANIZATION			
Primary Contact Name:		Primary Contact Address:	
Primary Contact Phone:		Primary Contact Email:	
SPORT & LEVEL OF PLAY			
<input type="radio"/> Hockey <input type="radio"/> Figure Skate <input type="radio"/> Other	<input type="radio"/> League Game <input type="radio"/> Practice <input type="radio"/> Tournament <input type="radio"/> Birthday <input type="radio"/> School <input type="radio"/> Recreation	<input type="radio"/> Tournament # of Teams _____	\$100/hr \$400/day \$200 damage/clean deposit required
DATES REQUIRED – (ATTACH SEPARATE SCHEDULE IF NEEDED)			
Date Requested	Times Requested	2 nd Choice	3 rd Choice
Declaration: I have read and agree to the Duck Lake Rink Rental Agreement			
Name (Printed):		Date:	
Signature:			
<ul style="list-style-type: none"> • Please carefully read all policies and procedures outlined in this Rink Rental Contract. • Cancellation Policy Applies. Please ask for more details at time of booking. 			



Town of Duck Lake-Rink Rental

Arena Policy

1) ARENA USE GUIDELINES

- a) Everyone entering the arena is asked to act in accordance with the regulations and rules posted at the arena and forming part of this agreement.
- b) The arena staff reserves the right to remove from the facility any person for a discretionary period of time with cause. Rowdiness, horseplay, foul language, physical violence, and other acts that disrupt others enjoyment of the event or compromises public safety will not be tolerated. Persistence in these acts will result in removal from the facility. Anyone found deliberately damaging the facilities will be responsible for repairs to those damages. Depending on the extent of damages, persons may also face suspension from the facilities and criminal prosecution at the discretion of the town.
- c) Consumption or possession of alcohol is not allowed on the premises. The arena is a dry facility.
- d) Smoking, smokeless tobacco and drugs of any kind are not permitted on the premises.
- e) The Town of Duck Lake and employees will not be held responsible for loss or theft of articles in and on the arena facility property.

2) ARENA ETIQUETTE AND RULES

- a) The Zamboni **must** be off the ice **BEFORE GOING ON THE ICE**.
- b) Please leave the ice promptly at the end of scheduled ice times to allow ice resurfacing to keep to schedule
- c) Remove all pucks, cones and other items from the ice surface at the end of scheduled ice time.
- d) Clean premises to a condition you would expect upon entering before you leave and leave the premises within 1 hour after your ice time.
- e) Absolutely no abusive language or actions towards staff members will be tolerated.

3) RULES FOR PUBLIC SKATING

- a) Everyone must wear a helmet while on the ice surface. **NO EXEPTIONS**.
- b) The far (south) side of the ice is for shinny use. Nets are to be placed so game runs across the width of the ice
- c) Ask anyone passing puck/ring to use the center ice area, to keep sticks and pucks out of the skating arena. Please use your discretion.
- d) The near (north) side of the ice surface is for skating.
- e) *Users are asked to be courteous and look out for other skaters. They may be asked to leave if they are endangering others.*



Town of Duck Lake-Rink Rental

f) Keep skates on the rubber mats or cover the blade with skate guard in the lobby area.

4) ARENA RENTAL AND FEES

****Booking shall be made through the town office. ****

Payment shall be made in full and rental agreement shall be completed in full before access to the arena will be granted.

All ice time will be sold in block times based on a 60 min block. Each group will be responsible for the use of the ice from the start to the end of their block. Fifteen minutes will be set aside after each ice time for ice maintenance when deemed necessary.

➤ Ice Rentals:

- \$100.00 per hour.
- \$400 per day rental fee plus \$200.00 damage/cleaning deposit.

5) RENTAL CANCELLATION POLICY

Cancellations made twenty four (24) hours or less before the start of the scheduled event will be charged a twenty-five dollar (\$25.00) cancellation fee. Should the facility staff assess that the facilities are not suitable for use no fee will be charged.

Unpredictable, unexpected or extreme situations will be taken into consideration for cancellation deadlines (i.e. weather)

6) RENTERS BOUND BY POLICY

Rental of the arena constitutes Renter's acceptance of the terms and conditions of this policy. The Renter assumes full responsibility for any damage caused in connection with the Event and for the actions of those who attend the Event. If a corporation or entity is renting the arena, an officer or agent of the corporation or entity must be designated on the application as the responsible person for the rental; though doing so does not limit the liability of the corporation or entity for the rental or what occurs during the Event.

a) The renter agrees to assume responsibility for the orderly conduct of its own members and their invitees and ensure compliance with all Federal, Provincial and Municipal laws, bylaws, regulations and policies. Failure to do so may result in cancellation of rental agreement and future rental privileges may be revoked.

b) The renter agrees to indemnify and hold harmless the Town of Duck Lake against all and any liability, loss, claims, demands, costs and expenses, including reasonable legal fees occasioned wholly or in part by any negligence or acts of omission of the renter during use of the facility/property, save and except to the extent of such loss, damage or injury as caused or contributed to by negligence of



Town of Duck Lake-Rink Rental

the Town of Duck Lake. The Town of Duck Lake is not responsible for personal injury or damage or for loss of personal items or equipment of the Lessee or anyone attending on the Lessee's event.

c) The renter agrees to assume responsibility for all damage to the premises and/or equipment, and for any personal injuries caused while renting or using the facility/property.

d) A Renter may not sublet the arena, nor may the application or rental privileges be transferred or assigned.

e). Obtaining proper event liability insurance is the responsibility of the Applicant.

7) CANTEEN

a) The Town is responsible for tendering person(s) to run the concession from when the ice is installed to mid-March (or until events end or ice melts). The Town reserves the right to extend the canteen operating hours, Canteen tender bidders must be certified in Safe Food Handling and must ensure that all canteen workers are supervised and aware of safe food handling procedures. Successful Canteen tender bidders must provide a criminal record check and vulnerable sector check and sign the concession agreement before commencing duties.



Town of Duck Lake-Rink Rental

Rules of the Rink

- The consumption of alcohol is strictly prohibited in all areas of the arena.
- Smoking is not allowed on the premises.
- No one is allowed on the ice while the Zamboni is in operation.
- Stick play is permitted only on the ice.
- Children below the age of 12 must be supervised at all times.
- No food or drink allowed in rink area, with the exception of water.
- Persons deemed under the influence of alcohol or drugs will not be allowed into the facility.
- No dogs (except Service Animals / Seeing Eye dogs) or pets of any kind are permitted in the arena.
- The ice rink is not responsible for lost, stolen or damaged articles. Lock your dressing room doors while on the ice.
- Skate at your own risk.
- Caution, please be aware of Flying Pucks.
- Skate guards are required to be worn in the lobby.
- No outside shoes allowed on rink surface.
- Helmets are mandatory for everyone on the ice surface.
- Report any facility deficiency or emergency situation to the facility attendant immediately.

Disclaimer: As the use of an ice skating rink and all its facilities have an inherent risk, any participation is totally at the users own risk. No responsibility is accepted or undertaken for the well being of either the user or their property. The management reserves the right, at their sole discretion, to refuse admission or remove from the premises anyone not abiding by the rules.



Town of Duck Lake-Rink Rental

COVID-19 ADDENDUM

Facility renters/users are required to follow all current Public Health Orders and Mandates.

The Town of Duck Lake Council has not applied any additional mandates.

If facility renter/users wish to enforce stronger measures during their events, that shall be the responsibility of the facility renters/users for the duration of the event.

I am aware of the current Public Health Orders and agree to follow all Public Health Orders and Mandates.
