

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
SEPTEMBER 11, 2024.

Present:

Mayor: Bonnie Guigon
Councillor: Blake Cameron
Lauriel Magnusson

Acting Administrator: Amy Kalbfleisch
Consultant: Jim Puffalt

Absent:

Councillor: Marcel Baynton
Ivan Doering

CALL TO ORDER:

Mayor Guigon called the Meeting of Council to order at 4:30 PM.

367/2024

APPROVAL OF AGENDA:

MAGNUSSON/CAMERON: That the agenda be adopted with the additions of Green and Inclusive Community Buildings Program, Access Communications, Belle-a-Drome Lift & Museum Request.

-CARRIED-

CONFLICT OF INTEREST DECLARATIONS:

Councillor Magnusson declared conflict of interest re: Museum Request.

DELEGATIONS:

368/2024

ADOPTION OF MINUTES:

MAGNUSSON/CAMERON: That the minutes from August 14, 2024, meeting be accepted as presented.

-CARRIED-

MATTERS ARISING FROM THE MINUTES:

None

CONSENT AGENDA:

REPORTS OF EMPLOYEES, COMMITTEES,

ADMINISTRATION:

Administrator Report
Public Works Report
Mentor Report

FINANCIAL INFORMATION:

Account Summaries/Balances
Bank Reconciliation – January, February, March, April,
May & June

COMMUNICATIONS:

RCMP Report
By law Enforcement Report
Saskatchewan Municipal Board – Approval of Bylaw to Cancel

Negotiable Debenture
 Saskatchewan Call to Action
 Strengthening Front-Line Policing & Recruitment Efforts
 Expression of Interest: Seeking Community Partners
 Letter – Undiscovered Potential
 Email – Aon – SUMAssure renewal premiums
 Email – memoryKPR and SUMA Storytelling Pilot
 Email – STARS Donation
 Spring Newsletter – Saskatchewan Building Officials Association Inc.

END OF CONSENT AGENDA

369/2024 CAMERON/MAGNUSSON: That the Consent Agenda be accepted.
-CARRIED-

370/2024 **ACCOUNTS FOR APPROVAL:**

CAMERON/MAGNUSSON: That the list of accounts totalling \$70,916.28 - Chq # 4521 - 4554, in the amount of \$45,165.06 and electronic payments in the amount of \$25,751.22 be approved for payment.

-CARRIED-

UNFINISHED BUSINESS:

371/2024 **TR – Emergency Planning Committee Members**
 GUIGON/CAMERON: That Lauriel Magnusson be appointed Emergency Planning Committee Representative for the Town of Duck Lake.

-CARRIED-

372/2024 **November Council Meeting**
 MAGNUSSON/ GUIGON: That the Regular Meeting for November be rescheduled to Oct.30, 2024 and Inaugural Meeting and Swearing in Ceremony be scheduled for November 20th – 1 week after the election.

-CARRIED-

NEW BUSINESS:

373/2024 **Animal Control**
 MAGNUSSON/CAMERON: That the Town of Duck Lake enter into a 1 year agreement with the Town of Rosthern for Animal Impoundment Services.

-CARRIED-

374/2024 **Employee Review – Acting Pay**
 MAGNUSSON/GUIGON: That both Public Works positions be increased by \$3/hr for acting pay for Acting Foreman and overseeing of the Town's water, until a Foreman is hired and is fully onboard, with an overlap of 30 days after the Foreman is hired: increase is retroactive to the start of active duties on August 14, 2024.

-CARRIED-

375/2024

TAXervice – Service of Six Months Notice

MAGNUSSON/CAMERON: THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after July 31, 2024, to commence proceedings to request title with respect to the following described lands:

| | | |
|------|-----|--|
| Roll | 104 | LOT 9-BLK/PAR I-PLAN C785 EXT 0 |
| | | LOT 10-BLK/PAR I-PLAN C785 EXT 0 |
| | | LOT 11-BLK/PAR I-PLAN C785 EXT 0 |
| | | LOT 12-BLK/PAR I-PLAN C785 EXT 0 |
| Roll | 202 | LOT 14-BLK/PAR U-PLAN C785 EXT 0 |
| | | LOT 15-BLK/PAR U-PLAN C785 EXT 0 |
| | | LOT 16-BLK/PAR U-PLAN C785 EXT 0 |
| Roll | 223 | LOT 8-BLK/PAR 1-PLAN O652 EXT 0 |
| | | LOT 10-BLK/PAR 1-PLAN 101664031 EXT 74 |
| Roll | 312 | BLK/PAR B-PLAN 101662938 EXT 56 |
| Roll | 313 | BLK/PAR A-PLAN CM6603 EXT 1 |

-CARRIED-

376/2024

2023 Annual Waterworks Information Policy

MAGNUSSON/CAMERON: That the Town accept the 2023 Annual Waterworks Information Policy as presented.

-CARRIED-

377/2024

Canada Community Building Fund GR

GUIGON/MAGNUSSON: That the Town accept the agreement with Canada Community Building Fund as presented.

-CARRIED-

378/2024

Records Destruction – September 2024

MAGNUSSON/CAMERON: That the Town accept the list of Records Set for Destruction, September 2024 and send the remaining list to the Provincial Archives for destruction approval.

-CARRIED-

379/2024

AON - SOV - SOE

MAGNUSSON/CAMERON: That the Town sign and return a copy of the SOV - property listing schedule & SOE – unlicensed equipment and fire equipment schedule.

-CARRIED-

380/2024

Museum Request

CAMERON/GUIGON: That the Town waive the rental fee of the Belle-a-Drome for the Regional Interpretive Center for October 4, 2024.

-CARRIED-

381/2024

ADJOURNMENT

CAMERON: That this meeting be adjourned.
THE MEETING ADJOURNED AT: 6:59 PM.

-CARRIED-

Mayor

Acting Administrator