

**TOWN OF DUCK LAKE**  
**REGULAR MEETING OF COUNCIL**  
**HELD IN COUNCIL CHAMBERS ON**  
**OCTOBER 9, 2024.**

Present:

Mayor: Bonnie Guigon  
Councillor: Blake Cameron  
Lauriel Magnusson

Acting Administrator: Amy Kalbfleisch

Absent:

Councillor: Marcel Baynton  
Ivan Doering

**CALL TO ORDER:**

Mayor Guigon called the Meeting of Council to order at 4:30 PM.

385/2024

**APPROVAL OF AGENDA:**

MAGNUSSON/CAMERON: That the agenda be adopted with the additions of the Belle-A-Drome, Casual Public Works Hire, Council Member Disqualification.

**-CARRIED-**

**CONFLICT OF INTEREST DECLARATIONS:**

None

**DELEGATIONS:**

4:30 – Wesley Kequahtooway – did not attend

386/2024

**ADOPTION OF MINUTES:**

CAMERON/MAGNUSSON: That the minutes from Regular Meeting September 11, 2024, and Special Meeting October 3, 2024 be accepted as presented.

**-CARRIED-**

387/2024

**MATTERS ARISING FROM THE MINUTES:**

MAGNUSSON/CAMERON: Due to a scheduling conflict, the Regular November meeting that was moved to October 30, 2024, be moved to November 1, 2024. *carried*

**CONSENT AGENDA:**

**REPORTS OF EMPLOYEES, COMMITTEES,**

**ADMINISTRATION:**

Administrator Report  
Public Works Report  
Mentor Report

**FINANCIAL INFORMATION:**

Detailed Statement of Financial Activities  
Account Summaries/Balances  
Bank Reconciliation – July & August

**COMMUNICATIONS:**

- RCMP Report
- By law Enforcement Report
- Saskatchewan Municipal Board – Reissued Debenture
- JS Industries – Sanitary Sewer Cleaning Report
- Water Security Agency – Waterworks Compliance Inspection
- Water Security Agency – Lagoon Compliance Inspection
- SUMA Pilot Memory KPR – Story Telling & Digital Content
- Email – SUMAssure Loss Prevention Program
- Duck Lake Fire Department
- Report – Beckie Hydrogeologists

388/2024 MAGNUSON/CAMERON: That Consent Agenda items: JS Industries – Sanitary Sewer Cleaning Report, Duck Lake Fire Department & Report – Beckie Hydrogeologists be moved to New Business

**END OF CONSENT AGENDA**

389/2024 CAMERON/MAGNUSON: That the Consent Agenda be approved with items: JS Industries – Sanitary Sewer Cleaning Report, Duck Lake Fire Department & Report – Beckie Hydrogeologists being moved to New Business.

**-CARRIED-**

390/2024 **ACCOUNTS FOR APPROVAL:**  
 MAGNUSON /CAMERON: That the list of accounts totaling \$128,069.14 - Chq # 4555 - 4587, in the amount of \$85,816.79 and electronic payments in the amount of \$42,252.35 be approved for payment.

**-CARRIED-**

**NEW BUSINESS:**

391/2024 Policy on **Council Orientation**  
 MAGNUSON/GUIGON: That the Town of Duck Lake adopt the Policy on Council Orientation as presented.

**-CARRIED-**

392/2024 **Council Orientation**  
 MAGNUSON/CAMERON: That the Town of Duck Lake accept the quote in the amount of \$ 2500.00 from Jim Puffalt with Prairie Rising Consultation to conduct Council Orientation/Training session for newly elected Council for the 2024 year.

**-CARRIED-**

393/2024 **Tax Exemption**  
 MAGNUSON/ CAMERON: That the Town of Duck Lake enter into a tax exemption agreement as stated in Clause 295(2)(b) of the Municipalities Act:

Exemption of specific properties  
295(1) A council may exempt any property from taxation in whole or in part with respect to a financial year.

(2) Subject to section 298, a council may:

(a) enter into an agreement with the owner or occupant of any property for the purpose of exempting that property from taxation, in whole or in part, for not more than five years; and

(b) in an agreement entered into pursuant to clause (a), impose any terms and conditions that the council may specify:

For the small portion of BLK/Par A Plan No. U3383 Ext.0 that is within Town limits.

**-CARRIED-**

394/2024

**Property Sale**

MAGNUSON/CAMERON: That the Town of Duck Lake approves the sale of 205 Victoria Avenue, Lot 38 BLK E, contingent upon the successful inspection by Dale Wagner.

395/2024

**In Camera**

CAMERON/ MAGNUSON: That we go in camera pursuant to 120(2)(a) of *The Municipalities Act* and 16(1)(c) of *The Local Authority Freedom of Information and Protection of Privacy Act*. The time being 6:33 PM.

**-CARRIED-**

**-CARRIED-**

396/2024

**Out of Camera**

MAGNUSON/CAMERON: That we come out of camera. The time being 6:39 PM.

**-CARRIED-**

397/2024

**Council Member Disqualification**

MAGNUSON/CAMERON: That the Town of Duck Lake notify Council Ivan Doering that he is disqualified: As stated in clause 147(1)(c) of the Municipalities Act:

(c) is absent from all regular council meetings held during any period of 3 consecutive months during which at least 2 meetings of the council have been held, starting with the date that the first meeting is missed, unless the absence is authorized by:

(i) a resolution of council; or

(ii) a leave of absence policy adopted by council;

Absent Regular Meeting of Council on:

July 10, 2024

August 14, 2024

September 11, 2024

And that he must resign immediately as per subsection 148(1) of the Municipalities Act:

Enforcement of disqualification

148(1) A member of council who is disqualified must resign immediately.

**-CARRIED-**

**BYLAWS AND POLICIES:**

398/2024

**Animal Control Bylaw – 2024-07**

MAGNUSON/CAMERON: That Bylaw 2024-07, being a bylaw to Control Animals in the Town of Duck Lake be introduced and read a first time.

**-CARRIED-**

399/2024 **Animal Control Bylaw – 2024-07**  
CAMERON/ MAGNUSSON: That Bylaw 2024-07, being a bylaw to Control Animals in the Town of Duck Lake, be read a second time.

**-CARRIED-**

400/2024 **Animal Control Bylaw – 2024-07**  
MAGNUSSON/CAMERON: That Bylaw 2024-07, being a bylaw to Control Animals in the Town of Duck Lake, be given a third reading at this meeting.

**-CARRIED-**

401/2024 **Animal Control Bylaw – 2024-07**  
CAMERON/ MAGNUSSON: That Bylaw 2024-07, being a bylaw to Control Animals in the Town of Duck Lake be read a third time & adopted.

**-CARRIED-**

402/2024 **Animal Bylaw Enforcement**  
MAGNUSSON/CAMERON: That the new clauses in the Animal Bylaw be enforced starting January 1, 2025 and all existing clauses from the previous bylaw about dogs are enforceable immediately.

**ADJOURNMENT**

403/2024 CAMERON: That this meeting be adjourned.  
THE MEETING ADJOURNED AT: 7:30 PM.

**-CARRIED-**

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Mayor

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Acting Administrator