

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
March 9, 2026

Present: Mayor: Jason Anderson
Councillor: Collin Fiolleau
Naomi Paintednose
Cassandra Smallchild
CAO: Amy Kalbfleisch
Advisor: Jim Puffalt

1. CALL TO ORDER:

Mayor Anderson called the Meeting of Council to order at 4:28 PM.

2. CONFLICT OF INTEREST DECLARATIONS: NONE

034/2026

3. APPROVAL OF AGENDA:

PAINTEDNOSE/SMALLCHILD: That the agenda be accepted as presented with the addition of Filter Remediation.

-CARRIED-

4. PUBLIC HEARINGS: NONE

5. DELEGATIONS: 4:30 Lucien Forseille

6. PRESENTATIONS AND RECOGNITIONS: NONE

7. NOTICE OF PROCLAMATIONS: NONE

8. PUBLIC FORUM: NONE

035/2026

9. ADOPTION OF MINUTES:

SMALLCHILD/PAINTEDNOSE: That the minutes from the Regular Meeting, February 9, 2026, be adopted.

-CARRIED-

10. MATTERS ARISING FROM THE MINUTES: NONE

11. CONSENT AGENDA:

11.1 REPORTS OF EMPLOYEES, COMMITTEES, ADMINISTRATION:

Administrator Report
Mentor and Economic Development Report
Public Works Report – to follow
Community Safety Officer Report – January & February

11.2 COMMUNICATIONS:

Search & Rescue Saskatchewan Association of Volunteers – advertising
ROBB KULLMAN ENGINEERING LLP - Letter of Commitment & Field Review
SaskTel – 3G/HSPA wireless network
Water Security Agency – Waterworks Compliance Inspection
Water Security Agency – Notice of Intent to Alter a Permit to Operate a
Waterworks & Notice of Intent to Alter a Permit to Operate a Sewage Works
Saskatchewan Crime Stoppers Letter
SUMAssure – Business Interruption Insurance
Wagner Inspection Services – Town Office – National Building code life safety
STARS Donation/Information

12. END OF CONSENT AGENDA

036/2026 ANDERSON/FIOLLEAU: That the items listed above in the Consent Agenda be accepted as presented.

-CARRIED-

13. FINANCE:

13.1 Monthly Payroll

037/2026 PAINTEDNOSE/SMALLCHILD: That the employee payroll for the month of February be approved.

-CARRIED-

13.2 List of Accounts for Approval

038/2026 ANDERSON/SMALLCHILD: That the list of accounts totaling \$100,159.85 – Ch # 4940-4947, in the amount of \$12,633.63, EFT payments in the amount of \$63,379.75, electronic payments in the amount of \$24,146.47 be approved.

-CARRIED-

13.3 Bank Reconciliation & Statement of Financial Activities

039/2026 FIOLLEUAU/PAINTEDNOSE: That the bank reconciliation and statement of financial activities for the month of January be accepted as presented.

-CARRIED-

14. UNFINISHED BUSINESS:

14.1 Animal Control Agreement

040/2026 FIOLLEAU/SMALLCHILD: That the Town of Duck Lake accept the one-year Animal Impoundment Agreement with the Town of Rosthern as presented on March 9, 2026.

-CARRIED-

14.2 Infrastructure Fees

041/2026 FIOLLEAU/ANDERSON: That the Town of Duck Lake remove the infrastructure fees, effective January 2026, from the following accounts:

- 0087 0010
- 0087 0020
- 0046 0010
- 0053 0010
- 0042 0010

-CARRIED-

14.3 Tax Title Property

042/2026 SMALLCHILD/PAINTEDNOSE: That the Town of Duck Lake direct Administration to identify any items suitable for donation to local organizations and declare all other contents of 457 Second Avenue South unsalvageable and proceed with disposal through waste removal.

-CARRIED-

14.4 2026 Budget

043/2026 ANDERSON/FIOLLEAU: That the Town of Duck Lake adopt the 2026 expenditure and revenue portion of the budget.

-CARRIED-

044/2026

14.5 2026 Budget – Base Tax

SMALLCHILD/PAINTEDNOSE: That the Town of Duck Lake establish a base tax with a \$100.00 increase across all property categories.

Property Class	Type of Property		
	Land	Improvement	Land & Improvements
Agriculture	\$800		
Residential	\$700	\$650	\$1350
Commercial & Industrial	\$700	\$650	\$1350

-CARRIED-

045/2026

14.5 2026 Budget – Mill Rate

ANDERSON/FIOLLEAU: That the Town of Duck Lake establish a mill rate set at 13.00.

Classification	Mill Rate
a) Agricultural	13.00
b) Residential	13.00
c) Commercial & Industrial	13.00

-CARRIED-

046/2026

14.6 Filter Remediation

ANDERSON/SMALLCHILD: That the Town of Duck Lake accept the proposal from JS Industries for filter remediation in the amount of \$57,300.00 plus applicable taxes to be funded from reserves.

-CARRIED-

047/2026

14.7 Distribution Pump Replacement

FIOLLEAU/PAINTEDNOSE: That the Town of Duck Lake direct Administration to review all available options for the replacement of the distribution pumps at the water treatment plant, including the potential trade-in of the pump purchased in 2025 for a submersible unit. As the replacement is required, Administration is hereby authorized to select the most appropriate option and provide a report to Council at the next regular council meeting.

-CARRIED-

15. NEW BUSINESS:

048/2026

15.1 SGI Traffic Safety Fund Grant

ANDERSON/PAINTEDNOSE: That the Town of Duck Lake apply to the SGI Traffic Safety Fund Grant for radar speed signs in the Lions Park area during the first application intake and submit a second application for the school zone during the fall intake, unless the initial application is not approved.

-CARRIED-

049/2026

15.2 Transfer Station

FIOLLEAU/ANDERSON: The Council of the Town of Duck Lake approve an additional transfer station day in May to support Spring clean-up; with the date to be determined by Public Works.

-CARRIED-

050/2026

15.3 Arena Canteen

PAINTEDNOSE/FIOLLEAU: That the Town of Duck Lake approve a three-month trial of the arena canteen under the following terms, to be included with all other tender documentation:

- A monthly fee of \$300.00;
- Use of the upstairs stove included;
- The operator shall be responsible for cleaning and maintaining the lobby and washrooms, with supplies provided by the Town;
- The operator shall collect user fees and maintain the sign-in sheet;
- The operator shall supervise skaters.

-CARRIED-

16. MAYOR AND COUNCILLORS' FORUM: NONE

17. BYLAWS AND POLICIES: NONE

18. ADJOURNMENT

051/2026

ANDERSON: That this meeting be adjourned.
THE MEETING ADJOURNED AT: 7:42 PM.

-CARRIED-

Mayor

Chief Administrative Officer