

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
March 10, 2025

<u>Present:</u>	Mayor:	Jason Anderson
	Councilor:	Blake Cameron Collin Fiolleau Cassandra Smallchild
	CAO:	Amy Kalbfleisch
	Advisor:	Jim Puffalt via phone budget portion
<u>Absent:</u>	Councilor:	Naomi Paintednose

CALL TO ORDER:

Mayor Anderson called the Meeting of Council to order at 4:32 PM.

038/2025

APPROVAL OF AGENDA:

FIOLLEAU/CAMERON: That the agenda be adopted as presented.

-CARRIED-

CONFLICT OF INTEREST DECLARATIONS:

None

DELEGATION: None

039/2025

ADOPTION OF MINUTES:

CAMERON: That the minutes from Regular Meeting February 10, 2025 & Special Meeting February 24, 2025 be accepted as presented.

-CARRIED-

MATTERS ARISING FROM THE MINUTES: None

CONSENT AGENDA:

**REPORTS OF EMPLOYEES, COMMITTEES,
ADMINISTRATION:**

Administrator Report
Public Works Report
Mentor Report

FINANCIAL INFORMATION:

Detailed Statement of Financial Activities
Account Summaries/Balances
Bank Reconciliation – January 2025 – all accounts

COMMUNICATIONS:

Community Policing Report
Community Builders Workshop – email
FCM - Optional Invoice – SUMA TRAVEL FUND
North Central Transportation Planning Committee – email
JS Industries – valve turning program – email
Letter from the Minister of Government Relations

END OF CONSENT AGENDA

040/2025 FIOLEAU/CAMERON: That the Consent Agenda be approved as presented with the removal of the FCM - Optional invoice – SUMA TRAVEL FUND.

-CARRIED-

041/2025 **ACCOUNTS FOR APPROVAL:**

CAMERON/SMALLCHILD: That the list of accounts totaling \$145,117.14 – Ch # 4776 - 4807, in the amount of \$93,790.19, EFT payments in the amount of \$4904.71 and electronic payments in the amount of \$46,422.24 be approved for payment.

-CARRIED-

UNFINISHED BUSINESS:

042/2025 **Records Set for Destruction**

FIOLEAU/SMALLCHILD: That the Town of Duck Lake approve the destruction of the list submitted to the Provincial Archives for Archival Approval 2024, following the review and determination that the records are no longer required for archival purposes.

-CARRIED-

043/2025 **Budget 2025**

FIOLEAU/SMALLCHILD: That the Town of Duck Lake approve the revenue and expenditure portion of the budget with the additions:
Office repairs - \$6000.00
Twin Rivers District Official Community Plan - \$2920.00

Contracted Engineering Fees - \$4000.00
With the Mill Rate established in April or May.

-CARRIED-

NEW BUSINESS:

044/2025

Twin Rivers District Community Plan

FIOLEAU/SMALLCHILD: That the Town of Duck Lake accept the proposal as presented with the cost per capita.

-CARRIED-

045/2025

Tax Abatement

SMALLCHILD/FIOLEAU: That the Town of Duck Lake deny the request for tax abatement for Roll # 223 and determines that the balance is still owing.

-CARRIED-

046/2025

Streetlight Request

FIOLEAU/CAMERON: That the Town of Duck Lake deny the request for installation costs but accept the ongoing usage costs of streetlight installed in the back alley of 252 Front Street.

-CARRIED-

047/2025

2024 Environmental Groundwater Monitoring Report

SMALLCHILD/CAMERON: That the Town of Duck Lake accept the 2024 Groundwater Monitoring Report as presented.

048/2025

Office Repairs

CAMERON/FIOLEAU: The Town of Duck Lake approve the selected areas of repair to the Town Office, which sustained damage due to frozen pipes:

Kitchen – no

Downstairs washroom – no

Upstairs shower and tub – no

Upstairs sink – yes – with fill option

Water heater operational and moved upstairs

-CARRIED-

049/2025

Canada Housing Infrastructure Fund

FIOLEAU/SMALLCHILD: That the Town of Duck Lake make an application to the Canada Housing Infrastructure Fund for a long term watermain replacement program.

-CARRIED-

050/2025

Economic Development Contract

CAMERON/SMALLCHILD: That the Town of Duck Lake accept the Economic Development contract from Prairie Rising Consulting as presented; any additional expenditures would require prior approval.

-CARRIED-

051/2025

FCM – Optional Invoice – SUMA Travel Fund

CAMERON/FIOLLEAU: That the Town of Duck Lake decline the optional FCM SUMA Travel Fund contribution.

-CARRIED-

ADJOURNMENT

052/2025

ANDERSON: That this meeting be adjourned.
THE MEETING ADJOURNED AT: 7:03 PM.

-CARRIED-

Mayor

Chief Administrative Officer