

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
June 15, 2026

<u>Present:</u>	Mayor:	Jason Anderson
	Councillor:	Collin Fiolleau
		Guy Lanovaz
		Naomi Paintednose
	Cassandra Smallchild	
CAO:	Amy Kalbfleisch	

1. CALL TO ORDER: Mayor Anderson called the Meeting of Council to order at 4:31 PM.

2. CONFLICT OF INTEREST DECLARATIONS:
Collin Fiolleau – Public Works Staffing

112/2026

3. APPROVAL OF AGENDA:
LANOVAZ/PAINTEDNOSE: That the agenda be accepted as presented with the addition of Sidewalks, Incentives, 2027 town fair, Sands Dust Control invoice & Public works staffing.
-CARRIED-

4. PUBLIC HEARINGS: NONE

5. PUBLIC WORKS REPORT: JEAN VACHON

6. DELEGATIONS:
6.1 5:00 PM – Raymond Gauthier

7. PRESENTATIONS AND RECOGNITIONS: NONE

8. NOTICE OF PROCLAMATIONS: NONE

9. PUBLIC FORUM: NONE

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10. ADOPTION OF MINUTES:
FIOLLEAU/SMALLCHILD: That the minutes from the Regular Meeting, May 11, 2026, be adopted.
-CARRIED-

11. MATTERS ARISING FROM THE MINUTES: NONE

12. CONSENT AGENDA:
12.1 REPORTS OF EMPLOYEES, COMMITTEES, ADMINISTRATION:
Administrator Report
Public Works Report
Twin Rivers Group – Meeting Minutes – May 21, 2026
12.2 COMMUNICATIONS:
Saskatchewan Housing Corporation
Report – Gaudet’s Scientific Technical Services
Twin Rivers EMO Committee
STARS 2025/26 Mission Stats and Year in Review
SUMAssure Bulletin – Are Your Boards and Committees Insured?

Rename Correspondence

- Email Tyler Halkett
- Email – Duncan Myers
- Email – Elaine Theriault
- Email – Shiela C

Idea for Youth Involvement – Email – Melanie Perrin

13. END OF CONSENT AGENDA

- 114/2026 ANDERSON/FIOLLEAU: That the items listed above in the Consent Agenda be accepted as presented; with the Idea for Youth Involvement added to the August agenda.

-CARRIED-

14. FINANCE:**14.1 Monthly Payroll**

- 115/2026 FIOLLEAU/SMALLCHILD: That the employee payroll for the month of May be approved.

-CARRIED-

14.2 List of Accounts for Approval

- 116/2026 ANDERSON/LANOVAZ: That the list of accounts totaling \$150,689.30 – Ch # 4991-5008, in the amount of \$41,783.29, EFT payments in the amount of \$88,114.93 electronic payments in the amount of \$20,791.08 be approved.

-CARRIED-

14.3 Bank Reconciliation & Statement of Financial Activities

- 117/2026 LANOVAZ/SMALLCHILD: That the bank reconciliation and statement of financial activities for the month of April be accepted as presented.

-CARRIED-

15. UNFINISHED BUSINESS:

- 118/2026 **15.1 Fire Hall Siren**

PAINTEDNOSE/ANDERSON: That the Town decline the offer of \$300.00 to purchase the fire hall siren and will retain ownership of the siren.

-CARRIED-

- 119/2026 **15.2 Nuisance Property**

ANDERSON/LANOVAZ: That the Town of Duck Lake direct the Community Safety Officer to issue a Remedy to Order for Roll #156, requiring the roof to be repaired or boarded up and the eaves troughing to be fixed, in accordance with the Nuisance Abatement By-Law, with a compliance deadline of one month.

-CARRIED-

16. NEW BUSINESS:

- 120/2026 **16.1 Tax Enforcement – Transfer Title**

FIOLLEAU/LANOVAZ: That Taxservice be authorized to proceed under the Tax Enforcement Act to acquire title, effective September 1, 2026, to the following described land in the name of the municipality:

LOT 32-BLK/PAR C-PLAN 64PA09721 EXT 0, 154022307

-CARRIED-

- 121/2026 **16.2 Tax Enforcement – Transfer Title**

FIOLLEAU/LANOVAZ: That Taxservice be authorized to proceed under the Tax Enforcement Act to acquire title, effective September 1, 2026, to the following described land in the name of the municipality:

LOT 17-BLK/PAR I-PLAN C785 EXT 0, 155972762

LOT 18-BLK/PAR I-PLAN C785 EXT 0, 155972874

-CARRIED-

- 122/2026 **16.3 Tax Enforcement – Transfer Title**
FIOLLEAU/LANOVAS: That Taxservice be authorized to proceed under the Tax Enforcement Act to acquire title, effective September 1, 2026, to the following described land in the name of the municipality:
LOT 8-BLK/PAR 1-PLAN O652 EXT 0, 154665670
LOT 10-BLK/PAR 1-PLAN 101664031 EXT 74, 154665681
-CARRIED-
- 123/2026 **16.4 Northwest SUMA Roadshow 2026**
PAINTEDNOSE/SMALLCHILD: That the Town of Duck Lake approve the attendance of Council Members Collin Fiolleau and Guy Lanovaz, along with CAO Amy Kalbfleisch, at the Northwest SUMA Roadshow in Rosthern on June 24, 2026, with registration fees to be paid by the Town.
-CARRIED-
- 124/2026 **16.5 Records Set for Destruction**
FIOLLEAU/ANDERSON: That the Town of Duck Lake accept the list of records set for destruction for June 2026.
-CARRIED-
- 125/2026 **16.6 Pest Control Budget**
ANDERSON/FIOLLEAU: That the Town of Duck Lake approve a budget increase of \$1,000.00 to the pest control budget account, to be funded through a transfer from the Economic Development account.
-CARRIED-
- 126/2026 **16.7 Community Safety Officer Program**
FIOLLEAU/LANOVAS: That the Town of Duck Lake approve the Twin River Community Safety Officer Program entering into an agreement with Jarett Taylor to manage second appearance court matters on behalf of each municipality.
-CARRIED-
- 127/2026 **16.8 Management of Property Tax Arrears Recovery**
PAINTEDNOSE/SMALLCHILD: That the Town approve the appointment of Taxservice to manage property tax arrears recovery for the period of January 1, 2026, to December 31, 2028.

WHEREAS The Tax Enforcement Act requires the municipality to conduct tax recovery proceedings every year;
AND WHEREAS council for the municipality deems it to be in the municipality's best interest to hire Taxservice Inc. to manage tax arrears recovery on its behalf;
NOW THEREFORE IT IS HEREBY RESOLVED that Town of Duck Lake hire Taxservice Inc. to manage tax arrears recovery on the municipality's behalf for a term of 3 (three) years.
AND BE IT FURTHER RESOLVED that the administrator be and is hereby authorized to sign the Taxservice Inc. engagement letter on behalf of the municipality with the following clause removed:
"Our arrangement will automatically renew for a further three-year term unless terminated by either party with 30 days' written notice prior to the end of the term."
-CARRIED-

128/2026 **16.9 Wage Review**
Councilor Fiolleau declared a conflict of interest and left the room @ 7:07 PM and did not return to the meeting.
ANDERSON/SMALLCHILD: That the Town of Duck Lake approve a pay increase for Jean Vachon to \$30.00 per hour, effective Pay Period #12.

-CARRIED-

17. MAYOR AND COUNCILLORS' FORUM: NONE

18. BYLAWS AND POLICIES: NONE

129/2026 **19. ADJOURNMENT**
ANDERSON: That this meeting be adjourned.
THE MEETING ADJOURNED AT: 7:14 PM.

-CARRIED-

Mayor

Chief Administrative Officer