

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
July 13, 2026

Present: Mayor: Jason Anderson
Councillor: Collin Fiolleau
Guy Lanovaz
Naomi Paintednose
Cassandra Smallchild
CAO: Amy Kalbfleisch

1. CALL TO ORDER: Mayor Anderson called the Meeting of Council to order at 4:30 PM.

2. CONFLICT OF INTEREST DECLARATIONS: NONE

130/2026 **3. APPROVAL OF AGENDA:**
FIOLLEAU/PAINTEDNOSE: That the agenda be accepted as presented.
-CARRIED-

4. PUBLIC HEARINGS: NONE

5. PUBLIC WORKS REPORT: JEAN VACHON

6. DELEGATIONS: NONE

7. PRESENTATIONS AND RECOGNITIONS: NONE

8. NOTICE OF PROCLAMATIONS: NONE

9. PUBLIC FORUM: NONE

131/2026 **10. ADOPTION OF MINUTES:**
PAINTEDNOSE/LANOVAZ: That the minutes from the Regular Meeting, June 15, 2026, be adopted.
-CARRIED-

11. MATTERS ARISING FROM THE MINUTES: NONE

12. CONSENT AGENDA:
12.1 REPORTS OF EMPLOYEES, COMMITTEES, ADMINISTRATION:
Administrator Report
Public Works Report – to follow
TR CSO Report – May 2026
Twin Rivers Group – Meeting Minutes – June 11, 2026
Twin Rivers District Planning Commission Minutes – June 24, 2026
Duck Lake Recreation Board Meeting Minutes
12.2 COMMUNICATIONS:
WSA – Waterworks Compliance Inspection Report
SAMA – 2026 Compliance Report
SAMA – Certificate of Confirmation 2026
JS Industries – Reservoir Cleaning Report
Email – Investor Leads – Rosthern Hotel Development
Email – North West College

13. END OF CONSENT AGENDA

- 132/2026 PAINTEDNOSE/SMALLCHILD: That the items listed above in the Consent Agenda be accepted as presented.

-CARRIED-

14. FINANCE:**14.1 Monthly Payroll**

- 133/2026 ANDERSON/FIOLLEAU: That the employee payroll for the month of June be approved.

-CARRIED-

14.2 List of Accounts for Approval

- 134/2026 FIOLLEAU/SMALLCHILD: That the list of accounts totaling \$53,823.83 – Ch # 5009-5017, in the amount of \$4,483.12, EFT payments in the amount of \$27,112.50 electronic payments in the amount of \$22,228.21 be approved.

-CARRIED-

14.3 Bank Reconciliation & Statement of Financial Activities

- 135/2026 PAINTEDNOSE/LANOVAZ: That the bank reconciliation and statement of financial activities for the month of May be accepted as presented.

-CARRIED-

15. UNFINISHED BUSINESS:

- 136/2026 **15.1 Public Works Staffing**

ANDERSON/LANOVAZ: That the Town of Duck Lake offer Terry Smallchild a full-time position as Labourer within the Public Works Department at a rate of \$30.00 per hour, with a six (6) month probationary period in effect.

-CARRIED-

- 137/2026 **15.2 Sands Maintainable Asphalt Solutions Invoice**

FIOLLEAU/ SMALLCHILD: That the Town of Duck Lake authorize immediate payment of 70% of the invoiced amount (\$36,995.00), plus applicable taxes, to Sands Dust Control & Water Well Testing (2008) Ltd., with the remaining 30% holdback (\$15,855.00), plus applicable taxes, to be retained until the identified concerns have been reviewed and satisfactorily addressed.

-CARRIED-

- 138/2026 **15.3 Commercial Property Review**

ANDERSON/PAINTEDNOSE: That the Town of Duck Lake direct Administration to have the Community Safety Officer (CSO) investigate the current use of the properties identified as Roll #12 & 14; to determine compliance with the Town's Zoning Bylaw and to take appropriate enforcement action should any non-compliance be identified.

-CARRIED-

- 139/2026 **15.4 Incentive Program**

FIOLLEAU/PAINTEDNOSE: That the Town of Duck Lake approve the Incentive Program for New Home Construction and Commercial Façade Construction Grant application documentation as presented.

-CARRIED-

140/2026

16. NEW BUSINESS:
16.1 Tax Enforcement – 6-Month Notice
FIOLLEAU/ANDERSON: That TAXervice be authorized under s22(1) of the Tax Enforcement Act to commence proceedings to request title on or after July 14, 2026 with respect to the following described lands:

- Roll

5

LOT 9-BLK/PAR A-PLAN C785 EXT 0
LOT 10-BLK/PAR A-PLAN C785 EXT 0
LOT 11-BLK/PAR A-PLAN C785 EXT 0
LOT 12-BLK/PAR A-PLAN C785 EXT 0
LOT 13-BLK/PAR A-PLAN C785 EXT 0
- Roll

11

LOT 40-BLK/PAR B-PLAN 101663322 EXT 25
LOT 41-BLK/PAR B-PLAN 101663322 EXT 26
- Roll

127

LOT 27-BLK/PAR J-PLAN C785 EXT 0
LOT 28-BLK/PAR J-PLAN C785 EXT 0
LOT 29-BLK/PAR J-PLAN C785 EXT 0
- Roll

156

LOT 1-BLK/PAR O-PLAN C785 EXT 0
LOT 2-BLK/PAR O-PLAN C785 EXT 0
LOT 3-BLK/PAR O-PLAN C785 EXT 0

-CARRIED-

141/2026

16.2 Sidewalks
ANDERSON/LANOVAZ: That the Town of Duck Lake approve the following sidewalk sections for repair in 2026:

- Medical Center sidewalk section: \$10,900
- Seniors Hall sidewalk section: \$10,200
- 307 5th Street sidewalk section: \$2,700

for a total cost of \$23,800, plus applicable taxes, with any additional required funding to be drawn from the Economic Development account.

-CARRIED-

142/2026

16.3 Water Pump
FIOLLEAU/SMALLCHILD: That the Town of Duck Lake approve a budget increase to Account No. 580-285-100 (UT-Water, Contracted Repairs) to cover the costs associated with the replacement and installation of the control board on the water pump.

-CARRIED-

17. MAYOR AND COUNCILLORS’ FORUM: NONE

18. BYLAWS AND POLICIES: NONE

143/2026

19. ADJOURNMENT
ANDERSON: That this meeting be adjourned.
THE MEETING ADJOURNED AT: 6:22 PM.

-CARRIED-

Mayor

Chief Administrative Officer