

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
February 10, 2025

Present:

Mayor:	Jason Anderson
Councilor:	Blake Cameron
	Collin Fiolleau
	Naomi Paintednose
	Cassandra Smallchild
CAO:	Amy Kalbfleisch
Advisor:	Jim Puffalt

CALL TO ORDER:

Mayor Anderson called the Meeting of Council to order at 4:38 PM.

020/2025

APPROVAL OF AGENDA:

PAINTEDNOSE/FIOLLEAU: That the agenda be adopted as presented.
-CARRIED-

CONFLICT OF INTEREST DECLARATIONS:

None

DELEGATION: None

021/2025

ADOPTION OF MINUTES:

CAMERON/SMALLCHILD: That the minutes from Regular Meeting January 6, 2025 & Special Meeting January 27, 2025 be accepted as presented.

-CARRIED-

MATTERS ARISING FROM THE MINUTES: None

CONSENT AGENDA:

REPORTS OF EMPLOYEES, COMMITTEES,

ADMINISTRATION:

Administrator Report
Public Works Report
Mentor Report

FINANCIAL INFORMATION:

Detailed Statement of Financial Activities
Account Summaries/Balances
Bank Reconciliation – December 2024 – all accounts

COMMUNICATIONS:

CSO Report
Email – Municipal Books Sponsorship Letter and Poster
SAMA – Notice of SAMA Annual Meeting
SUMAssure – Certificate of Insurance
SIRI Introduction Letter – Municipalities
Twin Rivers – Meeting Minutes

END OF CONSENT AGENDA

022/2025 PAINTEDNOSE/SMALLCHILD: That the Consent Agenda be approved as presented.
-CARRIED-

ACCOUNTS FOR APPROVAL:

023/2025 FIOLEAU/CAMERON: That the list of accounts totaling \$221,448.10 – Ch # 4734 - 4775, in the amount of \$174,242.57 and electronic payments in the amount of \$47,205.53 be approved for payment.
-CARRIED-

UNFINISHED BUSINESS:

024/2025 Snow Removal Priority
FIOLEAU/PAINTEDNOSE: That the Town of Duck Lake reclassify Scrimshaw Trail from priority #1 to priority #4 on the snow removal map and update Bylaw 2021-21 accordingly.
-CARRIED-

NEW BUSINESS:

025/2025 2025 SUMA Tradeshow & Convention
PAINTEDNOSE/CAMERON: That the Town of Duck Lake authorize the attendance of Collin Fiolleau and Amy Kalbfleisch at the 2025 SUMA Tradeshow and Convention.
-CARRIED-

026/2025 Twin Rivers Attendee – 2025 SUMA Tradeshow & Convention and 2025 SARM Annual Convention & Tradeshow
FIOLEAU/SMALLCHILD: That the Town of Duck Lake contribute to the shared cost for Twin Rivers Administrator Guylaine Green to attend the 2025 SUMA Tradeshow & Convention & 2025 SARM Annual Convention and Trade Show. Not including accommodation or mileage costs.
-CARRIED-

027/2025 April Regular Meeting
PAINTEDNOSE/SMALLCHILD: That the Town of Duck Lake reschedule the April Regular Meeting of Council from April 14, 2025, to April 7, 2025, due to a scheduling conflict.
-CARRIED-

028/2025 Special Meeting
CAMERON/FIOLEAU: That the Town of Duck Lake add the Arena Quote as a topic to the agenda for the Special Meeting on April 24, 2025.
-CARRIED-

029/2025	Munisoft Extensions FIOLLEAU/PAINTEDNOSE: That the Town of Duck Lake accept the proposed quote in the amount of \$324.35 from Munisoft for the eNotices extension for receipting and the proposed quote in the amount of \$649.35 from Munisoft for the EFT extension for Accounts Payable and a Security Manager SSA annual fee of \$50. -CARRIED-
030/2025	Credit Card User Fees FIOLLEAU/SMALLCHILD: That the Town of Duck Lake implement a 3% user fee for credit card transactions. -CARRIED-
031/2025	Grant Application PAINTEDNOSE/FIOLLEAU: That the Town of Duck Lake Authorize the execution of a contract with Associated Engineering at an estimated cost of \$5,000, for the preparation of a grant application to secure funding for the replacement of the cast iron watermain in Duck Lake. -CARRIED-
032/2025	<u>BYLAWS AND POLICIES:</u> Bylaw 2025-01 - A Bylaw to Amend Bylaw # 2021-14 Traffic Bylaw FIOLLEAU/CAMERON: That Bylaw 2025-01, being a Bylaw to Amend Bylaw # 2021-14, the Traffic Bylaw, be introduced and read a first time. -CARRIED-
033/2025	Bylaw 2025-01 – A Bylaw to Amend Bylaw # 2021-14 Traffic Bylaw SMALLCHILD/PAINTEDNOSE: That Bylaw 2025-01, being a Bylaw to Amend Bylaw # 2021-14, the Traffic Bylaw, be read a second time. -CARRIED-
034/2025	Bylaw 2025-01 - A Bylaw to Amend Bylaw # 2021-14 Traffic Bylaw PAINTEDNOSE/CAMERON: That Bylaw 2025-01, being a Bylaw to Amend Bylaw # 2021-14, the Traffic Bylaw, be given a third reading at this meeting. -CARRIED-
035/2025	Bylaw 2025-01 – A Bylaw to Amend Bylaw # 2021-14 Traffic Bylaw SMALLCHILD/PAINTEDNOSE: That Bylaw 2025-01, being a Bylaw to Amend Bylaw # 2021-14, the Traffic Bylaw, be read a third time & adopted.
036/2025	<u>ADJOURNMENT</u> ANDERSON: That this meeting be adjourned. THE MEETING ADJOURNED AT: 6:05 PM. -CARRIED-

Mayor	Chief Administrative Officer
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