

**TOWN OF DUCK LAKE**  
**REGULAR MEETING OF COUNCIL**  
**HELD IN COUNCIL CHAMBERS ON**  
**August 10, 2026**

Present: Mayor: Jason Anderson  
Councillor: Collin Fiolleau  
Guy Lanovaz  
Cassandra Smallchild  
CAO: Amy Kalbfleisch  
Absent: Councillor: Naomi Paintednose

**1. CALL TO ORDER:** Mayor Anderson called the Meeting of Council to order at 4:30 PM.

**2. CONFLICT OF INTEREST DECLARATIONS:** NONE

146/2026 **3. APPROVAL OF AGENDA:**  
LANOVAZ/FIOLLEAU: That the agenda be accepted as presented with the following addition: 2025 Annual Waterworks Information Policy.  
**-CARRIED-**

**4. PUBLIC HEARINGS:** NONE

**5. PUBLIC WORKS REPORT:** JEAN VACHON

**6. DELEGATIONS:** NONE

**7. PRESENTATIONS AND RECOGNITIONS:** NONE

**8. NOTICE OF PROCLAMATIONS:** NONE

**9. PUBLIC FORUM:** NONE

147/2026 **10. ADOPTION OF MINUTES:**  
SMALLCHILD/LANOVAZ: That the minutes from the Regular Meeting, July 13, 2026, & Special Meeting of July 21, 2026, be adopted.  
**-CARRIED-**

**11. MATTERS ARISING FROM THE MINUTES:** NONE

**12. CONSENT AGENDA:**  
**12.1 REPORTS OF EMPLOYEES, COMMITTEES, ADMINISTRATION:**  
Administrator Report  
Public Works Report – to follow  
TR CSO Report – June 2026  
Twin Rivers Group – Meeting Minutes – June 11, 2026, & July 9, 2026  
**12.2 COMMUNICATIONS:**  
Water Security Agency – Lagoon Compliance Report  
CHIF – Canada Housing Infrastructure Fund – Fall 2025 Intake  
Connect Energy  
2026 Prairie Rising Website Proposal  
SGI: Provincial Traffic Safety Fund Grant PSEJAN2026 19  
2026 Crime Prevention Guide

SUMAssure: Risk Management Bulletin – Volunteers: Helping Hands, Hidden Risks – Municipal Volunteer Agreement and Waiver  
Email forwarded – Blair Cummins, Reeve RM Blucher 343  
Ombudsman Saskatchewan  
Rural Municipality of Duck Lake No.463

### **13. END OF CONSENT AGENDA**

- 148/2026 SMALLCHILD/LANOVAZ: That the items listed above in the Consent Agenda be accepted as presented, with the exception of: CHIF – Canada Housing Infrastructure Fund – Fall 2025 Intake and Rural Municipality of Duck Lake No.463; which shall be added to New Business at this meeting.

**-CARRIED-**

### **14. FINANCE:**

#### **14.1 Monthly Payroll**

- 149/2026 FIOLEAU/ANDERSON: That the employee payroll for the month of July 2026 be approved.

**-CARRIED-**

#### **14.2 List of Accounts for Approval**

- 150/2026 ANDERSON/SMALLCHILD: That the list of accounts totaling \$137,881.80 – Ch # 5018-5024, in the amount of \$46,918.85, EFT payments in the amount of \$34,209.74, and electronic payments in the amount of \$56,753.21, be approved.

**-CARRIED-**

#### **14.3 Bank Reconciliation & Statement of Financial Activities**

- 151/2026 FIOLEAU/LANOVAZ: That the bank reconciliation and statement of financial activities for the month of June 2026, be accepted as presented.

**-CARRIED-**

### **15. UNFINISHED BUSINESS:**

- 152/2026 **15.1 Incentive Policy**

LANOVAZ/SMALLCHILD: That the Town of Duck Lake adopt the Commercial Façade Improvement Grant as presented, with the addition of new siding as an Eligible Improvement, and the removal of new stucco work from the Ineligible Improvements list.

**-CARRIED-**

- 153/2026 **15.2 Voluntary Transfer to Town**

ANDERSON/FIOLEAU: That the Town of Duck Lake accept the voluntary transfer of the property identified as Roll # 3 and direct Administration to work with legal counsel to complete the transfer and related documentation.

**-CARRIED-**

- 154/2026 **15.3 Public Works Staffing – Summer Student**

FIOLEAU/ANDERSON: That the Town of Duck Lake approve a 1-week extension to Dawson Kinniwess's term of employment, extending his date to August 28, 2026, at a rate of \$20.00 per hour.

**-CARRIED-**

### **16. NEW BUSINESS:**

- 155/2026 **16.1 Idea for Youth Involvement**

FIOLEAU/SMALLCHILD: That the Town of Duck Lake direct Administration to consult with the principal of Stobart Community School regarding the feasibility and interest in establishing a Student Council Representative program for the Town of Duck Lake; and further that Administration report back to Council with recommendations.

**-CARRIED-**

- 156/2026

**16.2 List of Land in Arrears**  
FIOLLEAU/SMALLCHILD: That Council accept the List of Lands in Arrears as presented; and that the list exclude properties on which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy; and that TAXervice be authorized to manage tax enforcement proceedings on behalf of the municipality; and that TAXervice arrange for the list of lands in arrears to be published in the Clark's Crossing Gazette.

**-CARRIED-**
- 17. MAYOR AND COUNCILLORS' FORUM: NONE**
- 18. BYLAWS AND POLICIES:**
- 157/2026

**18.1 Bylaw 2026-03 - A Bylaw to Provide Tax Abatements on Certain Lands**  
ANDERSON/LANOVAZ: That Bylaw 2026-03, being a Bylaw to Provide Tax Abatements on Certain Lands, be introduced and read a first time.

**-CARRIED-**
- 158/2026

**Bylaw 2026-03 - A Bylaw to Provide Tax Abatements on Certain Lands**  
ANDERSON/LANOVAZ: That Bylaw 2026-03, being a Bylaw to Provide Tax Abatements on Certain Lands, be read a second time.

**-CARRIED-**
- 159/2026

**Bylaw 2026-03 - A Bylaw to Provide Tax Abatements on Certain Lands**  
ANDERSON/LANOVAZ That Bylaw 2026-03, being a Bylaw to Provide Tax Abatements on Certain Lands, be given a third reading at this meeting.

**-CARRIED UNANIMOUSLY-**
- 160/2026

**Bylaw 2026-03 - A Bylaw to Provide Tax Abatements on Certain Lands**  
ANDERSON/LANOVAZ That Bylaw 2026-03, being a Bylaw to Provide Tax Abatements on Certain Lands, be read a third time & adopted.

**-CARRIED-**
- 161/2026

**18.2 2025 Annual Waterworks Information Policy**  
ANDERSON/SMALLCHILD: That the Town accept the 2025 Annual Waterworks Information Policy as presented.

**-CARRIED-**
- 19. ADJOURNMENT**
- 162/2026

ANDERSON: That this meeting be adjourned.  
THE MEETING ADJOURNED AT: 6:16 PM.

**-CARRIED-**

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Mayor

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Chief Administrative Officer