

**TOWN OF DUCK LAKE**  
**REGULAR MEETING OF COUNCIL**  
**HELD IN COUNCIL CHAMBERS ON**  
**TUESDAY JANUARY 08, 2019.**

Present: *Mayor:* Donna Piche  
*Councilor:* Thomas Gamble  
Blake Cameron  
Jeannine Piche  
Anne-Marie Smith

*Acting Administrator:* Mark Misquitta

*Regrets:* Christopher Gamble  
Jade Penner

**CALL TO ORDER:**

With a quorum being present, Mayor Donna Piche called the meeting to order at 7:05 p.m.

**DELEGATIONS:** (None)

**MINUTES:**

01/19

CAMERON / PIHCE, J: That the minutes of the regular meeting of Council held December 11, 2018, be accepted as presented.

-CARRIED-

**CONSENT AGENDA ITEMS:**

**REPORTS:** None

**FINANCIAL STATEMENT & BANK RECONCILIATIONS:** None

**CORRESPONDENCE:**

FCM – Voice  
Community Initiatives Fund  
SUMA  
Ministry (Government of Sask.)  
Wapiti Regional Library  
Saskatchewan Parks and Recreation  
NCTPC Workshop  
Tourism Saskatchewan  
Western Canada Water  
SWWA

**MINUTES:** None

**ACCOUNTS PAYABLE:**

December 31, 2018- Cheques 1550 – 1630 totalling \$ 133,373.34  
January 08, 2019 – Cheques 1631 – 1640 totalling \$ 16,956.62

02/19 Consent Agenda

GAMBLE, T / SMITH: That the Consent Agenda items be approved as presented, and be attached to and form part of these minutes.

-CARRIED-

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**OLD BUSINESS:**

03/19 Wages  
GAMBLE, T / CAMERON: That the Administrative Assistant receive a one dollar raise.  
-CARRIED-

**NEW BUSINESS:**

04/19 FF Insurance  
GAMBLE, T / CAMERON: That the Town renew the Volunteer Fire Fighter First Responders Insurance with SUMA, for the period from March 1<sup>st</sup>, 2019 to February 29<sup>th</sup>, 2020.  
-CARRIED-

05/19 FCM Membership  
GAMBLE, T / SMITH: That we renew our membership with the Federation of Canadian Municipalities (FCM) for the year of 2019-2020.  
-CARRIED-

06/19 Tax Error  
GAMBLE, T / PICHE, J: That the Town of Duck Lake (cancel, annul or transfer) the unpaid taxes on Roll No. 333, in the amount of \$408.74, as the property belongs to the Town.  
- CARRIED –

07/19 Arena Kitchen  
PICHE, J / SMITH: That the 2019 budget include an upgrade to the Kitchen Fire Suppression System in the Villa-Plex, as the current model is obsolete and is no longer supported by the manufacturer or the Underwriters Laboratories of Canada.  
-CARRIED-

08/19 Appointments  
GAMBLE, T / PICHE, J: That the appointments for 2019 be accepted as follows:

Library Representative – Jade Penner  
(Backup - Donna Piche)

Legal Counsel – Sanderson, Balicki, Parchomchuk

Auditor – Cogent Chartered Professional Accountants

Board of Revision – Sask. Board of Revision

Building Inspector – Dale Wagner

Bylaw Officer – Twin Rivers Bylaw Officer, Christine Wollman

Twin Rivers Planning Commission – Donna Piche, Thomas Gamble

Goodwill Manor Nursing Home Board – Anne-Marie Smith

-CARRIED-

09/19 PW Conference CAMERON / GAMBLE, T: That the Town Foreman attend the Sask. Public Works Annual Conference on Feb. 26 –Feb. 28, 2019, in Saskatoon, and that he use his own vehicle and that all reasonable expenses be paid.

- CARRIED -

10/19 Webinar PICHE, J / GAMBLE, T: That the Administrator and Administrative Assistant attend the online SUMA Webinar on Tax Collection, on January 22, 2019, from 10.00 AM to 11.00 AM, and that a sign be posted on the door stating the office be closed for that time.

- CARRIED -

11/19 Holiday Pay PICHE, J / SMITH: That the Town staff be paid for December 24, Christmas Eve and December 26, Boxing Day.

- CARRIED -

12/19 Insurance GAMBLE, T / SMITH: That we write a letter to Lee & Song Enterprise Ltd. advising that we will contact our insurance company and that he should contact his insurance company.

- CARRIED -

**PERMITS:** None

**ADJOURNMENT:**

13/19 GAMBLE, T: That this meeting be adjourned.

THE MEETING ADJOURNED AT 8:12 p.m.

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Mayor

\_\_\_\_\_  
Administrator