

**TOWN OF DUCK LAKE**  
**REGULAR MEETING OF COUNCIL**  
**HELD IN COUNCIL CHAMBERS ON**  
**MONDAY July 22nd, 2020.**

Present: Mayor: Donna Piche  
          Councillor: Thomas Gamble- REGRETS.  
                      Blake Cameron  
                      Christopher Gamble- REGRETS.  
                      Jade Penner  
Administrator: Anne-Marie Smith  
                      Michelle Zurakowski

**CALL TO ORDER:**

The Regular Meeting of Council was called to order at 4:38 p.m.

**DELEGATIONS:**

-None.

**STAFF REPORTS:** - Admin. Verbal Report.

209/2020

SMITH. /PENNER: That we accept the staff report.  
                          - CARRIED –

**MINUTES:**

210/2020

SMITH. /PENNER: That the minutes of the regular meeting of Council for June 22nd, 2020 be accepted as presented and approved.  
                          - CARRIED -

**CONSENT AGENDA ITEMS:**

**REPORTS:**

-Piche verbal report- SUMA/Central Source.  
-Gamble.C. Utility/transport update- Regrets.

**FINANCIAL STATEMENT & BANK RECONCILIATIONS:**

-July Financial Statement Summary.

**CORRESPONDENCE:**

-Letter to Mayor- Cold Lake.  
-Twin Rivers meeting- August 20<sup>th</sup> at 7pm.  
-Twin Rivers Admin. Meeting- August 6<sup>th</sup> at 2pm.  
-Police Reports.  
-Duck Lake recreation board minutes.

211/2020

PENNER/ SMITH: That the Consent Agenda items be accepted as presented.

-CARRIED-

**ACCOUNTS PAYABLE:** Totalling \$34,367.13 and \$104,544.55.

212/2020

PENNER. / CAMERON: That the Accounts Payable items be accepted as presented.

-CARRIED-

213/2020

CAMERON/PENNER.: That staff/Council lunch, Assistant Administrator wage and pubworks work phone be added to agenda old/new business.

-CARRIED-

**OLD BUSINESS:**

- Zamboni update.
- Oil recycle depot.
- Doering land sale.
- Emergency phone.

**NEW BUSINESS:**

- Next meeting.
- Public works out of town policy.
- Appendix A custom work minimum charge.
- Public works progression policy.
- Tax Enforcement Roll#73.
- Hall tenders.
- ICIP/MEEP/ESDC.
- Duplex offer to purchase.
- Offer to purchase lot.
- Training.
- Foreman Credit Card.
- Used mower/Zamboni.
- Council/staff lunch- August 7<sup>th</sup> at 12pm at hall.
- Assistant Administrator wage.

214/2020 OIL DEPOT

PENNER / SMITH: That Town approve Ivan Doering to set up an oil recycle depot and that the Town pay \$1200.00 annually with 2020 being prorated as to when depot starts.

-CARRIED-

215/2020 LOT SALE

CAMERON / PENNER: That parcel #147601548 be sold to Ivan Doering for \$1.00 plus all legal/transfer costs to be paid by him, for the purpose of setting up a car wash.

-CARRIED-

216/2020 EM. PHONE

CAMERON. / PENNER: That Martin in public works get a replacement work phone and that an emergency phone be purchased for on call after hours public works with bundle options pursued.

-CARRIED-

217/2020 MEETING

PENNER; / CAMERON. That the next meeting of Town Council be held at the Belladrome at 4:30pm on August 19<sup>th</sup>,2020.

-CARRIED-

218/2020 APP.A

SMITH / PENNER. That the Appendix A minimum charge for custom work be deleted.

-CARRIED-

219/2020 POLICY

CAMERON. / PENNER: That the Public Works Progression Policy be approved and adopted as presented.  
-CARRIED-

220/2020 ROLL #73

SMITH; / PENNER: That the municipal tax of \$653.33 as of June 8<sup>th</sup>, 2020 be written off and the school portion of \$59.90 be paid on Roll #73, as per the tax enforcement procedures.  
-CARRIED-

221/2020 TENDERS

CAMERON. /PENNER.: That the hall tenders be postponed for grant consideration.  
-CARRIED-

222/2020 DUPLEX

CAMERON. / PENNER: That the Duplex at 307/309 5th Avenue be sold to Reg. Nicolas for \$1500.00 with legal/transfer fees shared, and municipal portion of taxes forgiven until December 31<sup>st</sup>, 2021, and utilities be forgiven for 1 year from date of transfer or to when renovation is completed and utilities are hooked up for sale or rental, whichever is sooner.  
-CARRIED-

223/2020 LOT SALE

PENNER. / CAMERON.: Lot 14, Block H be sold to Brendan Doering for \$500.00 plus all legal/transfer fees to be paid by him, and that the municipal lot purchase policy not be applied as the lot is adjacent to his property.  
-CARRIED-

224/2020 MOWER

SMITH. / PENNER: That the old Bushhog3610 mower be put up for sale until August 14<sup>th</sup>, 2020 with a minimum of \$5000.00 accepted and that the old Zamboni be recycled for metal as it is unsaleable.

225/2020 WAGE

GAMBLE.C. / PENNER: That Assistant Administrator wage be increased to \$25.00/hour beginning pay period #16.  
-CARRIED-


226/2020

**ADJOURNMENT:**

SMITH: That this meeting be adjourned.

THE MEETING ADJOURNED AT 6:43 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator