



Town of Duck Lake

BYLAW NO 2025-12

A BYLAW TO FIX THE RATES TO BE CHARGED FOR THE USE AND CONSUMPTION OF WATER AND TO FIX THE RATES TO BE CHARGED FOR THE USE OF THE SEWER SYSTEM AND CAPITAL INFRASTRUCTURE

The Council of the Town of Duck Lake, in the Province of Saskatchewan, enacts as follows:

1. This Bylaw may be cited as the "Water and Sewer Rates Bylaw" or "Utilities Bylaw".
2. Any person requiring utility service shall make application to the Town of Duck Lake. The application shall be in a form prescribed by the Town, and, for tenants, shall be accompanied by the payment of an Account Deposit in accordance with Schedule "B" attached. The amount of account deposit shall be refunded when the water services have been discontinued, less any outstanding amounts due at the time of the services being discontinued.
3. Any person requesting utility service must pay all prior existing arrears owing by said person in full before utility connection will be permitted.
4. All rental property utilities shall stay in the property owners name. No account shall be transferred to any occupant or opened in the name of any person except the property owner. Tenants, after completing the prescribed application form and paying the Account Deposit in accordance with Schedule "B", attached, shall, unless the owner requests the account remain solely in their name, be added to the utility account and a copy of utility bills and any correspondence pertaining to the account shall be sent to both parties. Rental property disconnection tenant requests shall be communicated to the property owner. Property owners shall be ultimately responsible for the payment of all utilities which include all water and sewer service charges, waste management and recycle fees.
5. The charges to be paid by the consumer whose water service has been turned on, or whose premises drains or is by bylaw required to be drained into the sewer, shall be those set out in Schedule "A" attached. For all services that have been turned on at the curb stop, the minimums shall be payable in every case, whether or not any water is consumed.
6. Water meters may read/display in either gallons or cubic meters. All accounts will be billed in imperial gallons regardless of the type of meter. The conversion factor shall be 220 gallons per cubic meter.
7. Persons whose water service is disconnected and/or reconnected shall pay Service Fees as set out in Schedule "B" attached.
8. All properties, including rural properties receiving water or could receive water from the Town's water supply system, shall be subject to the infrastructure fee unrelatedly of whether water service is active or inactive. Infrastructure fees shall be billed monthly for active or inactive services. Water and sewer rates shall apply only when water service is active. Properties not connected to the Town's sewer infrastructure shall be exempt from sewer rates and charges.
9. Accounts for water service and/or sewer service shall cover a period of one month, and shall be rendered on or before the tenth day of the month next following such period.
10. Accounts shall be paid within a period of forty-five (45) days from the date on which such accounts are rendered. If an account is not paid within the period of forty-five (45) days, the water service will be disconnected as per the Water and Sewer Management Bylaw.
11. Bylaw No. 2023-02 is hereby repealed.

The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee of the Saskatchewan Municipal Board, a copy of such approval being attached to this bylaw once received.

[SEAL]

Mayor

Administrator

Read a third time and adopted
this ____ day of _____

Administrator

**TOWN OF DUCK LAKE
BYLAW 2025-12**

SCHEDULE "A"

MONTHLY WATER RATES: Per 1,000 gallons

	2026	2027	2028
1,000 gallons or less	\$20.60	\$21.22	\$21.86
1,001 – 2,000 gallons	\$5.15	\$5.30	\$5.46
2,001 gallons or more	\$15.45	\$15.91	\$16.39

MONTHLY SEWER SERVICE CHARGES:

	2026	2027	2028
Residential	\$20.60 + 20% of water charge over base amount	\$21.22 + 20% of water charge over base amount	\$21.86 + 20% of water charge over base amount
Multi-residential	\$20.60/unit + 20% of water charge over base amount	\$21.22/unit + 20% of water charge over base amount	\$21.86/unit + 20% of water charge over base amount
Commercial – Low Churches, offices, Financial institutions, Halls, Drug store/Medical clinics, Stores, Garages.	\$25.75 + 20% of water charge over base amount	\$26.52 + 20% of water charge over base amount	\$27.32 + 20% of water charge over base amount
Commercial – High Cafes, Restaurants, Lounges, Delicatessen, Stores	\$51.50 + 20% of water charge over base amount	\$53.05 + 20% of water charge over base amount	\$54.64 + 20% of water charge over base amount
Institutional Schools, Special Care Homes	\$118.45 + 20% of water charge over base amount	\$122.00 + 20% of water charge over base amount	\$125.66 + 20% of water charge over base amount
Commercial- Industrial Carwash, Abattoir, Laundromat Agricultural industrial	\$118.45 + 20% of water charge over base amount	\$122.00 + 20% of water charge Over base amount	\$125.66 + 20% of water charge over base amount

MONTHLY WATER & SEWER INFRASTRUCTURE FEES:

Per Bill Card	2026	2027	2028
Water	\$57	\$60	\$63
Sewer	\$16	\$17	\$18

**TOWN OF DUCK LAKE
SCHEDULE "B"
TO BYLAW NO. 2025-12**

1. ACCOUNT DEPOSITS (renters)	\$300.00
2. ACCOUNT CONNECT/DISCONNECT FEES	
a) Water connection	\$30.00
b) A fee of \$60.00 shall be charged to disconnect or reinstate the water services where the service is required or requested to be performed outside the Town employees' regular working hours.	
3. METER REPLACEMENT FEE	
a) Where a consumer permits a water meter to freeze, and damage to the meter results, the repairs or replacement shall be made by the Town and the cost of replacement and/or of materials and labour shall be billed to the consumer.	
b) Where damage to the meter results from tampering, any repairs including the cost of replacement and/or of materials and labour shall be billed to the consumer.	
c) If a water meter installed on a property is destroyed, lost, or damaged in any way, the cost of replacement and/or of materials and labour shall be billed to the consumer.	